

SHAFTSBURY SELECTBOARD
REGULAR MEETING
OCTOBER 17, 2011
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Bill Pennebaker, Craig Bruder, Carl Korman. Town Officials: Margy Becker, Town Administrator; Henri Billow, Town Treasurer; Joe Vadakin, Fire Chief; Terry Stacy, Road Foreman. **Board Members Absent:** Karen Mellinger. **Guest:** Jim Secor, MSK engineer; Albert Sykes, Tom Huncharek, Jay Palmer, Mike Foley, Ron Schoof, John Tiffany.

1. Call to Order

Chairman McClintock called the meeting to order at 7:00pm.

2. Announcements

Margy Becker read a letter from the 250th Anniversary Committee and the Recreation Committee to the Road Crew. The letter expressed their appreciation for all the help with the 250th Anniversary Celebration and their help setting up playground equipment. The 250th Committee presented memorabilia to the Road Crew.

3. Public Comments

Albert Sykes, a member of the Hale Mt. Gun Club, commented on the Country's heritage which includes the freedom to hunt and shoot. The gun club has existed since 1947 and has been a place to learn firearm safety and hunting safety. The club is responsible for three ponds that are stocked with trout. Albert Sykes stated that the club did submit applications to the Zoning Administrator. The club would like to exist peacefully with its neighbors.

Tom Huncharek commented on TAM's intent for storm water discharge. He asked why there was no public notice and if the permit was granted under the correct SIC code. Chair McClintock stated that the State grants the permits and no public notice is needed.

Jay Palmer commented on the Town's agreement with TAM and asked if the Town would review plans for expansion. Chair McClintock stated that if TAM were to expand more than what is already allowed they would apply for a zoning permit.

Mike Foley commented on the reports of lead being found in the water around the Hale Mt. Gun Club. Mike Foley commented that the issues between the Club and neighbors are confusing and the Town needs to establish what it can or cannot do and put it in writing. Chair McClintock explained the process that the issues have followed; first complaints went to the DRB to Environmental Court to Supreme Court and back to Environmental Court. The Board has asked the Environmental Club, through the Town Attorney, to allow the DRB to view a full application. The lead issue will be looked into.

Ron Schoof stated that he would like to invite Board Members and citizens to the club so they can see what goes on there.

John Tiffany stated that members of the Hale Mt. Gun Club come from all walks of life. There are some lead issues, but lead traces are everywhere in the environment.

4. Conflict of Interest Statement

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict noted for the record.

5. Road Foreman Report

Road Foreman, Terry Stacy, reported that Airport Road is 95% ditched and the final coat will be applied in the next two weeks. Shaftsbury Hollow needs gravel and grading, the trees have been removed. Paran Road has 600 feet of road to be redone at a cost of about \$11,000 to \$13,000; the rest of the road will be completed in the Spring. East Road has been widened. Lon McClintock stated that some road signs are down on back roads and foliage is covering some signs. Terry Stacy will have the road crew fix the signs.

The Board discussed the hiring of a sixth crew member with Terry Stacy. The Board agreed to review the applicants they have. Terry Stacy suggested the Town look into purchasing a used back hoe.

6. Buck Hill Fire Station-Status of Repairs

Jim Secor, an engineer with MSK, addressed the Board with concerns of code violations at the fire house. Jim Secor stated that there is a \$100,000 limit. An insurance adjustor from Trident visited the fire house for an assessment. When the insurance company was called Jim Secor was told that the town did not have a claim. The Town is waiting for a cause of loss statement from the insurance company. Fire Chief Joe Vadakin is concerned that if there is mold and mildew now growing as a result of interior water damage, that it might migrate from upstairs to the downstairs. The upstairs is closed off. An email and letter will be sent to the insurance company voicing the concerns about mold and mildew due to their failure to act. FEMA can act as an advocate if needed with the insurance company.

7. Current Year Budget Status Report

Henri Billow addressed the Board concerning the budget. Henri stated that 29.87% of the budget has been spent. The Town owes \$31,458.34 to pay off the landfill capping debt.

8. Sullivan Powers FY11 Year-End Report

Sullivan Powers is waiting for the water department accrued expenses and receivables in order to complete the modified accrual year end adjustments for Fiscal Year 2011. These figures will be available next week.

9. Health Insurance-Broker of Record

The Board discussed whether or not to rejoin the VLCT Health Trust or to continue with Wills Insurance as the Town's agent on health insurance. It was agreed finally that Wills Insurance has enough knowledge of what types of analyses of coverages and Plan comparisons that is helpful to the Selectboard in the budgeting process. Karen Mellinger and Margy Becker will

continue to work with Will's Agency for the next year. The Board declined the invitation to rejoin the VLCT Health Trust.

10. Grand List-Error and Omission

Dennis Devlon's veteran exemption for 2011 has changed from \$36, 200 to \$40,000. Further information is needed to vote on this item.

An error occurred with the Comcast parcel number, which was listed as #713600 and should be #731600. **Carl Korman made the motion to correct parcel ID #713600 to #731600. Bill Pennebaker seconded. Motion carried unanimously.**

11. Green Up Coordinator Appointment

Carl Korman made the motion to appoint Karen Mellinger Green-up Coordinator. Bill Pennebaker seconded. Motion carried unanimously.

12. Department Fee Schedules

There has been controversy over the Listers' prior practice of giving away free copies of mailing labels for registered voters. The Board discussed setting up fees for copies and services. The Selectboard may establish fees. Or the Town can rely on the Secretary of State's fee schedules. The Board agreed to use the Secretary of State's fee schedule.

13. Acting Zoning Administrator-Hale Mountain-Rescission of Appointment

The Board thanked Ken Coonradt for his time as acting Zoning Administrator. **Craig Bruder made the motion to rescind the appointment of Ken Coonradt as acting Zoning Administrator on Hale Mountain matters. Carl Korman seconded. Motion carried unanimously.**

14. Town Administrator Report

Margy Becker reported that FEMA representatives inspected the Fire Station. On Wednesday FEMA will be inspecting for highway repairs.

Budget preparations are in the works with department heads.

The Town is still working with Sullivan Powers to gather FY11 year-end information.

A plan has been put in place to drain the tank of used oil and clean the tank with diesel.

A maintenance plan for Cole Hall needs to be in place.

15. Other Business

Craig Bruder informed the Board that he would not be able to attend Wednesday's personnel policy meeting. The Board agreed to reschedule the meeting.

16. Approval of Minutes

Craig Bruder made the motion to approve minutes for August 1, 2011. Carl Korman seconded. Motion carried unanimously.

Craig Bruder made the motion to approve minutes for September 19, 2011. Carl Korman seconded. Motion carried unanimously.

Carl Korman made the motion to approve minutes for October 3, 2011 with amendments to Section 2: change “unemployed” to “unemployment”; section 12: delete “conclusion”; add Bill Pennebaker to list of Board members present. Craig Bruder seconded. Motion carried unanimously.

17. Approval of Warrants

RETIREMENT WARRANT #W13R IN THE AMOUNT OF \$5,437.33.

Craig Bruder made the motion to approve retirement warrant #W13R in the amount of \$5,437.33. Carl Korman seconded. Motion carried unanimously.

PAYROLL WARRANT PR#14 IN THE AMOUNT OF \$4,895.80.

Craig Bruder made the motion to approve payroll warrant PR#14 in the amount of \$4,895.80. Carl Korman seconded. Motion carried unanimously.

PAYROLL WARRANT PR#15 IN THE AMOUNT OF \$7,084.00.

Craig Bruder made the motion to approve payroll warrant PR#15 in the amount of \$7,084.00. Carl Korman seconded. Motion carried unanimously.

CHECK WARRANT #W14 IN THE AMOUNT OF \$23,095.69.

Bill Pennebaker made the motion to approve check warrant #W14 in the amount of \$23,095.69. Carl Korman seconded. Motion carried unanimously.

18. Executive Session-Personnel

Craig Bruder made the motion to adjourn to executive session at 8:50pm. Carl Korman seconded. Motion carried unanimously.

The Board exited Executive Session at 10:10pm. No formal action taken.

19. Adjournment

The Board adjourned at 10:10pm.

Submitted by
Carol MacLean