

**Town of Shaftsbury
Selectboard Special Meeting
Monday, December 9, 2013
5:00PM**

Members Present: Karen Mellinger, Carl Korman, Mitchell Race, Tim Scoggins,
Members Absent: Ken Harrington
Others Present: Margy Becker, Town Administrator;

1. Call to Order

Called to order by Karen Mellinger at 5:00P.M.

2. Approval of Warrants

Motion to approve Payroll Warrant #PR12 in the amount of \$17,709.01 by Mitch Race. 2nd Tim Scoggins. The motion carried unanimously.

Motion to approve Retirement Warrant #PR12R in the amount of \$126.32 by Mitch Race. 2nd Carl Korman. The motion carried unanimously.

Motion to approve Check Warrant #18 in the amount of \$23,316.62 by Carl Korman. 2nd Tim Scoggins. The motion carried unanimously. Invoices in excess of \$1,000 were noted to include American Rock Salt, John Ray & Sons (diesel), KAS, Inc. (water sampling at landfill), and TAM invoices for October and November.

3. Conflict of Interest Statement

No conflict was reported.

4. Announcements

No announcements.

5. FY15 Budget Preparation Workshop

Treasurer Budget

Bill Fisk discussed the Treasurer's proposed FY15 budget. He requested the Selectboard budget a small amount for an Assistant Treasurer. He asked the Selectmen to think about increasing the Treasurer's stipend in future. It was noted that the Treasurer historically has charged the Town bookkeeping fees. The Treasurer is paid \$2,000/year for said services in addition to his stipend.

Cole Hall Budget

Health insurance contributions were discussed. It was agreed to level-fund the Town's contribution as of now. Karen Mellinger suggested building in more assistance to employees. She suggested estimating a 10% increase for all premium costs for second six months of the 2015 fiscal year. Tim Scoggins pointed out overall health insurance rate inflation should be 5%, not 10%. The Selectboard concurred and agreed to revisit this line item as-needed.

Tim Scoggins suggested the Town re-bid its liability, property and casualty insurance. Carl Korman, Mitch Race and Karen Mellinger agreed the Selectboard would do this in February or March.

More discussion on the garage vote followed. Carl Korman and Tim Scoggins again voice concerns that the message from the voters is to keep taxes down. They questioned again where the funds would come from to perform necessary maintenance on the existing garage. Tim Scoggins inquired whether there were other buildings to buy or use or rent versus pouring dollars into the current building?

Website and IT: Tim Scoggins is researching website hosting costs.

Wireless Mics: Tim Scoggins suggested, and the Board concurred, the Town should purchase wireless microphones, a screen, and projector. Costs are \$300-\$600 for projector and laser pointer, \$200 for screen.

Computer replacements: 8 computers were purchased at the time of network installation in July 2012. It was agreed the Town would buy 2 computers each year to replace oldest desktops first.

Cole Hall Maintenance and Repairs: Margy Becker distributed a repairs and maintenance list for Cole Hall. She suggested the original Facilities Committee be convened to prioritize repairs. A \$5,000 proposed expenditure remains in the budget.

Motion to adjourn at 8:10PM by Carl Korman/2nd Mitch Race. The motion carried unanimously.

Submitted by Margy Becker