

**Shaftsbury Selectboard Minutes
Special Meeting
April 26, 2010
COLE HALL
SHAFTSBURY, VERMONT**

Board Present: Lon McClintock, Bill Pennebaker, Karen Mellinger, Craig Bruder, Cinda Morse; **Others Present:** Staff: Margy Becker, Town Administrator; Ron Daniels, Road Foreman; Larry Johnson, Resident

1. Call to order:

Chairman McClintock called the meeting to order at 6:00PM.

2. Announcements:

There were none.

3. Public Comments:

There were no public comments.

4. Facilities Planning

Lon McClintock explained the need to proceed with preliminary site assessments for water and/or septic capabilities at the landfill site and Cross property. Both sites appear to have room to accommodate a new town garage and related facilities. The intent of the site assessments will be to confirm that either or both sites are feasible to permit for the proposed use. Two estimates for this work have been received as follows and in keeping with the Town's purchasing policies.

Ellis Speath	\$1,690
MSK Engineering	\$1,000

Karen Mellinger made the motion to accept the proposal from MSK Engineering to perform preliminary site assessments for an amount not to exceed \$1,000. Bill Pennebaker seconded. The motion carried unanimously.

It was agreed that the Garage Reserve Fund will provide the source of revenue needed for this study. Lon McClintock announced that Rich Goodfellow has

visited the Cross property and hopes to have the appraisal to the Board in time for the May 3rd meeting.

5. **2010 Grader Bid Review:**

Margy Becker and Ron Daniels presented a tabulation of grader bids from John Deere and Caterpillar. The Caterpillar representative had been contacted and asked to clarify his bid, in order to provide warranty information and a better summarization of technical specifications as compared to the Town's bid specs.

The John Deere bid for a JD 672G with electronic controls (\$243,100), inclusive of a 7 yr. full machine warranty (\$6,400), totals \$249,500 for machine plus warranty. The John Deere 672G bid with standard machine controls (\$231,100) plus the identical warranty would cost \$237,500. The Caterpillar bid is for a CAT 120M (\$239,882) and a full machine warranty (\$13,836) for a total of \$253,718 for machine plus warranty.

Ron Daniels discussed the benefits of standard versus electronic controls and the differences between machines. Both are good machines; the only real difference would be the ease with which the road crew could transition into the new machine. There would be less driver training required for the John Deere.

Karen Mellinger made the motion to approve the bid for the John Deere 672G with standard controls (\$231,100) with full machine warranty (\$6,400) for a total cost of \$237,500. The motion was seconded by Bill Pennebaker.

Larry Johnson inquired whether the Selectboard had negotiated for the best price possible. Discussion ensued regarding the Town's usual bid practices as governed by purchasing policies. Discussions on bidding processes concluded with a consensus that financing options could affect the final package price – since John Deere and Cat financing will be looked at.

Brief discussions focused on the need to confirm the structure of warranty pricing. The Board asked that Caterpillar be contacted to clarify whether they also offer a machine with standard controls.

Karen Mellinger withdrew her motion; Bill Pennebaker withdrew his second. The Board agreed to proceed with collecting financing proposals and taking final action on grader and financing proposals on May 3rd.

6. **Other Business:**

Lon McClintock announced he had met with the road crew on Thursday, April 22nd. The crew has requested a meeting with the Selectboard. Board members expressed differing opinions concerning the timeliness of such a meeting, since

personnel policies are under review. No action was taken. The crew's request will remain under consideration.

7. Adjournment:

Craig Bruder made the motion to adjourn at 7:10PM. The motion was seconded by Cinda Morse and carried unanimously.

Submitted by,
Margy Becker