

SHAFTSBURY SELECTBOARD
SPECIAL MEETING
JUNE 28, 2010
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Karen Mellinger, Bill Pennebaker, Craig Bruder, Cinda Morse; Town Officials: Margy Becker, Town Administrator; Henri Billow, Treasurer ; Guest: Dave Newell

1. Call to Order

Chairman McClintock called the meeting to order at 7:00pm.

2. Announcements

Bill Pennebaker reminded everyone of the new hours for the Transfer Station. Starting July 1st the hours are 7am to 12 noon, there will be no afternoon hours on Tuesday. This Saturday, July 3, the station will be closed due to the holiday.

3. Public Comments

No comments made

4. Conflict of Interest Statement

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. Craig Bruder recused himself from item 5, Selection of Insurance Proposers and item 6, Ledge Drive & Westview Place.

5. Selection of Insurance Proposers

Craig Bruder recused himself from the insurance discussion.

Dave Newell presented the Board Members with an updated insurance quote from Will's Insurance Agency. The new quote for the premium covering July 2010 to June 2011 is \$39,710 with \$1million per incident and \$5million excess coverage. The Board Members discussed the changes and compared them to the VLCT quote. The Workmen's Compensation coverage will be examined for further adjustments. **Cinda Morse made the motion to continue coverage with Will's Agency. Karen Mellinger seconded. Motion carried 4-0-0.**

6. Treasurer Report

Henri Billow, Town Treasurer, gave the Board a financial update, informing them of a projected a minimum \$55,000 surplus with a projected \$74,000 excess. Mert Snow has continued sending letters to delinquent taxpayers.

7. Ledgely Drive and Westview Place: Reclamation and Paving–Bid Opening/Award

Craig Bruder recused himself from discussion.

Peckham Road Corporation bid \$7,675 for pavement reclamation on the Ledgely Drive and Westview Place.

Karen Mellinger made the motion to accept Peckham Road Corporation's bid of \$7,675 for paving reclamation. Cinda Morse seconded. Motion carried 4-0-0.

8. Paran Road Construction-Bid Award

Karen Mellinger made the motion to accept the bid of \$2,200 from Weaver Landscaping. Bill Pennebaker seconded. Motion carried 5-0.

9. Tree Work-Murphy Hill-Bid Award

Karen Mellinger made the motion to accept the bid of \$650 from Organic Tree Care, subject to proof of insurance. Craig Bruder seconded. Motion carried 4-1 with Cinda Morse opposed.

10. Other Business

Margy Becker informed the Board Members that the League of City and Towns Retirement system is filling the opening for Employer Trustee on July 9th. The members discussed the candidates. **Cinda Morse made the motion to authorize Chair McClintock to cast a vote for Thomas Galender. Craig Bruder seconded. Motion carried unanimously.**

A highway matter was brought to the attention on the Board. A resident has installed landscaping on Simeon Dean Road which has blocked the culvert causing drainage issues. A site visit with Ron Daniels on July 12th or 19th is scheduled.

There has been a citizen complaint of burning on Rod and Gun Club Road by Rodney Rice. The Department of Air Quality is concerned about the matter. The Sherriff has been contacted as it may be an ordinance issue.

Margy Becker will check on the status of the Park and Ride Grant.

There will be a Facilities Committee meeting July 7, 2010 at 5pm. The committee will be discussing the two possible sites for building a garage.

12. Approval of Warrants

CHECK WARRANT #W49 IN THE AMOUNT OF \$13,469.69

Cinda Morse made the motion to approve check warrant # W49 in the amount of \$13,469.69. Craig Bruder seconded. Motion carried unanimously.

RETIREMENT WARRANT #W49R IN THE AMOUNT OF \$5,488.11

Karen Mellinger made the motion to approve retirement warrant #W49R in the amount of \$5,488.11. Cinda Morse seconded. Motion carried unanimously.

PAYROLL WARRANT PR#52 IN THE AMOUNT OF \$11,131.14

Karen Mellinger made the motion to approve payroll warrant PR#52 in the amount of \$11,131.14. Cinda Morse seconded. Motion carried unanimously.

13. Approval of Minutes

Bill Pennebaker made the motion to approve the minutes of June 1st. Cinda Morse seconded. Motion carried 3-0-2 with Karen Mellinger and Craig Bruder abstaining.

Karen Mellinger made the motion to approve the minutes of June 7 with changes to Announcements delete "have to" change to "may be shifted to"; Item #10 correct Furnace Brook Road; under Attending: correct Carlson to Carlsen; Item #3 Lon McClintock recused himself; Item#5 delete "continue to"; Item #7 line 2 change committee to commission, line 5 add 's to Zazzaro. Cinda Morse seconded. Motion carried 4-0-1 with Lon McClintock abstaining.

Cinda Morse made the motion to approve the minutes for June 14th. Karen Mellinger seconded. Motion carried 4-0-1 with Chair Lon McClintock abstaining.

14. Executive Session - Personnel

Craig Bruder made the motion to enter Executive Session to discuss personnel matters at 9:22pm. Bill Pennebaker seconded. Motion carried. The Board exited Executive Session on personnel matters at 10:47PM.

Karen Mellinger made the motion to authorize a 4.5% salary improvement for the road crew effective July 1st, 2010. Bill Pennebaker seconded. The motion carried 3-2, with Lon McClintock, Karen Mellinger, and Bill Pennebaker voting in favor and Cinda Morse and Craig Bruder voting against.

Karen Mellinger made the motion to adjourn at 10:55PM. The motion was seconded and carried unanimously.

Submitted by,

Carol MacLean