

SHAFTSBURY SELECTBOARD
SPECIAL MEETING
July 1, 2011
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Karen Mellinger, Bill Pennebaker, Carl Korman. Town Officials: Bob Holmes, Auditor; and Bill Fisk, Trustee of Public Funds.

ABSENT: Craig Bruder

1. Call to Order

Chairman McClintock called the meeting to order at 7:05 a.m.

2. Announcements

There were no announcements.

3. Public Comments

There were no public comments offered.

4. Conflict of Interest Statement

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict noted for the record.

5. Sullivan & Powers

The Board discussed contracting with Sullivan & Powers, certified public accounts to assist the Selectboard, Town Administrator and Treasurer to put in place bookkeeping and accounting practices that fully implement modified accrual accounting of the Town's financial systems. Bob Holmes expressed concern about the lack of communication between our external auditors, Sullivan & Powers, and Town Officials, such as the Town's Auditors. Bob Holmes asked that the Selectboard require the accountants to involve the Auditors in the services provided to the Town. A consensus was reached that Sullivan & Powers should communicate with the Town Auditors about the systems being put in place and the services that should be expected of the Auditors. **Karen Mellinger made the motion to approve contracting with Sullivan & Powers for consulting services to complete implementation of modified accrual accounting. Carl Korman seconded. Motion approved 4-0.**

6. Other Business

Karen Mellinger made the motion to authorize Deena Ruegge, Recreation Committee, to purchase \$8,500.00 in playground equipment for Cleveland Avenue Park. The Town received a grant (\$7,783.00) to purchase playground equipment for Cleveland Avenue Park. The Town also has money, formerly described as the Street Dance Fund, which was raised for the

purpose of improving the Cleveland Avenue Park and purchasing new equipment for the Park. The Town has sufficient grant and Street Dance money on hand to purchase the equipment.

The Board discussed the upcoming 250th Anniversary celebration. The Board reached a consensus that there should be clarity is needed on what the budget is for the celebration and who will be authorized to incur expenditures regarding the celebration. Karen Mellinger is providing leadership for the celebration on behalf of the Selectboard, and she will follow-up with the Town Administrator on this issue.

7. Town Garage Site – Executive Session

Karen Mellinger made the motion to go into executive session for the purpose of discussing the ongoing contract negotiations for the purchase of land adjacent to the Town Hall. Bill Pennebaker seconded the motion, and the motion was approved 4-0.

8. Adjournment

Motion to adjourn at 8:10 a.m.

Submitted by
Lon T. McClintock