

Application For Access To Town Right of Way

PERMIT _____

Parcel ID _____ Fee Received _____ Date Received _____

Name of Landowner: _____

Physical Address of Property _____

Mailing Address: _____

Name of Applicant if other than Landowner: _____

Telephone: _____ Cell: _____ E-Mail: _____

New Access For: Residential _____ Agriculture _____ Commercial _____ Other _____

Change Access For: Residential _____ Agriculture _____ Commercial _____ Other _____

If this is a new access request, is the curb cut to be permanent? _____

If permit is for timber harvesting, this permit is temporary unless a request is made to make access permanent.

Property owner/logger must adhere to all best management practice regulations for logging.

PROJECT DESCRIPTION

ATTACH SKETCH DRAWING AND LOCATION MAP. PROJECT MUST BE FLAGGED AND READY FOR INSPECTION

*All Statements contained herein and in all accompanying documents are true and correct to the best of my knowledge. If approved, the undersigned will construct the access conforming to requirements listed below by the Shaftsbury Road Foreman. On completion the Road Foreman **MUST** be notified to inspect access and verify that the project has been installed as described.*

Landowner's Signature _____ Date: _____

ZONING ADMINISTRATOR

Access Permit approved on _____

Submitted To Road Foreman for inspection _____ DRB for variance _____

Zoning Administrator Signature _____ Date _____

ROAD FOREMAN INSPECTION

A culvert is required for this access location Yes / No Size _____

Distance to and Street name of nearest intersection: _____

Additional requirements for installation:

Road Foreman Signature to begin project _____ Date _____

Road Foreman Signature for final approval _____ Date _____

TOWN CLERK SECTION

Received for record this _____ day of _____ 20____ at ____ o'clock _____ minutes _____ M.

Recorded in Book _____ Page _____ Attest: _____ Town Clerk

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BE ADVISED, SITE MUST BE FLAGGED BEFORE APPLICATION WILL BE CONSIDERED
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APPLICATION FEES:

Access for single dwelling driveway \$35.00
Access for multiple dwelling drive, commercial or small road project: \$50.00
Access for new private road, industrial, or large road project: \$100.00

Proper fee must be attached to this application

1. If your application includes a new road or driveway, it is the applicant's responsibility to obtain approval for the location and design from the Town Road Foreman. Additionally, the Road Foreman must approve the new road or driveway prior to issuance of a Certificate of Occupancy and utilization.

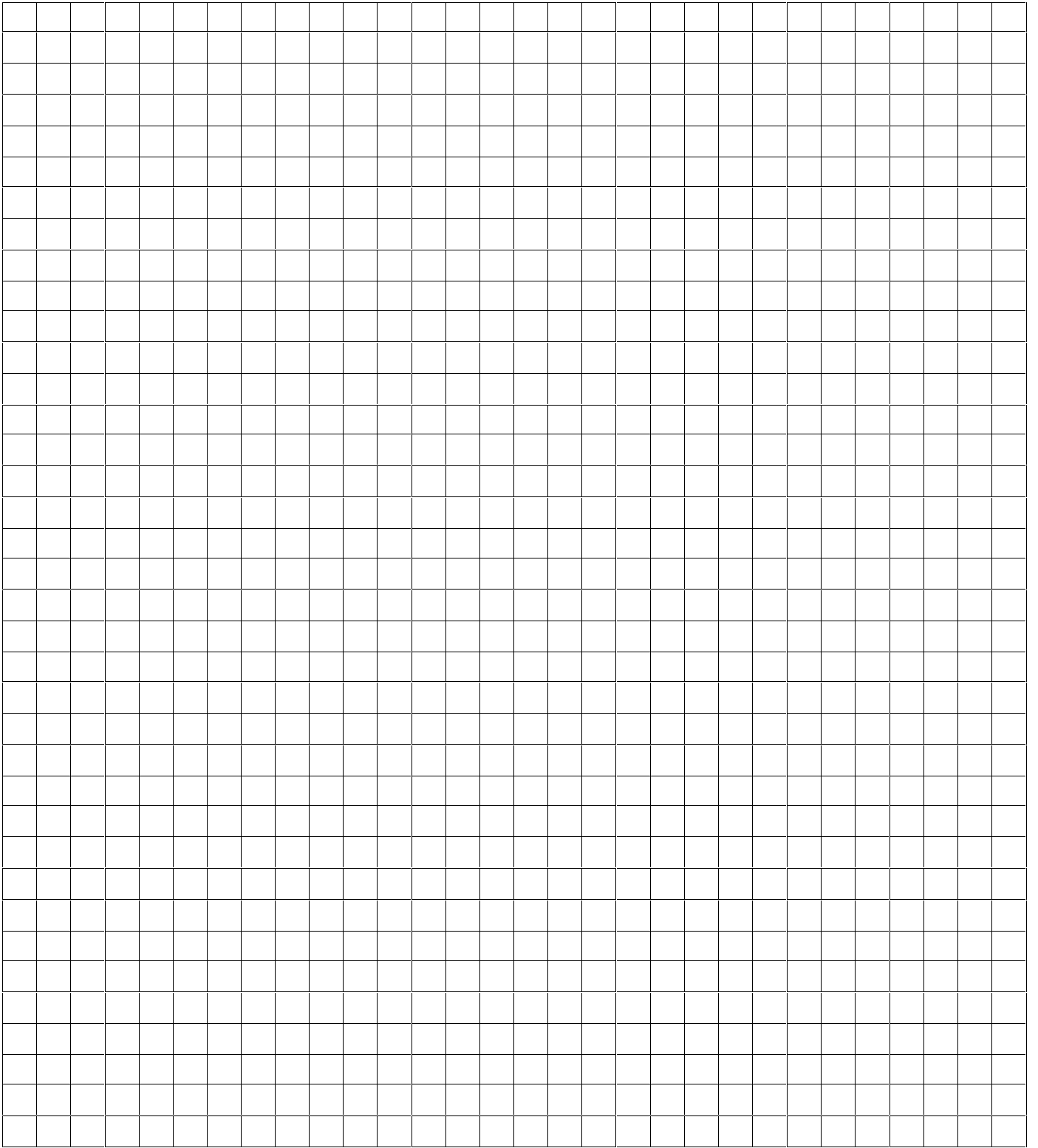
Driveway Specifications: Any driveway leading on to a Town highway on a downgrade shall be so constructed that water will flow along the sides of the driveway, and be directed into the ditch of the highway to be carried away. It shall be the responsibility of the property owner, present and future, to continuously maintain the driveway in this condition. This can be done by crowning the driveway and properly ditching it, or by making water bars to direct the water to the sides of the driveway before it reaches the highway.

Any driveway leading onto a Town Highway on an upgrade shall be so constructed that it will not allow water from the Town highway to flow down the driveway.

If blacktopped, the upper end shall be higher than the outside of the ditch and shall not extend into the ditch so as to prevent grading or plowing of the highway. The driveway shall be maintained in the same condition from owner to owner.

These specifications are in accordance with VT AOT Specifications B-71.

If the Selectboard or Road Foreman request a culvert be placed under a driveway on a Town highway, the owner of the driveway must purchase the culvert and the Town will install it for them. The diameter of the culvert will usually be eighteen (18") inches, but if the grade and conditions call for a smaller or larger diameter, the Selectboard will decide on the specific diameter required. Culverts will be a minimum of twenty-four (24') feet in length.



Please show direction NORTH; location of proposed access point; sight distances from access point up and down the Town highway; location and distances of nearby driveways and intersections; location and distances of existing culverts and ditches, with direction of water flow; locations of all watercourses, with direction of water flow; slope of proposed access and nearby areas; and setbacks (property lines nearest the proposed access). Indicate scale (e.g. 1 inch or ten squares = 10 feet). Use additional pages to show more detail of your project if necessary. You may also include a written description and professional drawings.