
DATE: 2/21/2023

RE: Howard Park Stormwater Plan

Town of Shaftsbury DPW is requesting bid proposals for Howard Park Stormwater plan. All work will be accomplished in accordance with the provisions set forth in this Request for Proposals (RFP), approved and accepted town standards, and all applicable Federal, State and local regulations.

Lump Sum proposals are being requested from three (3) or more contractors. Completed proposals will be considered as detailed within the project Special Provisions and work assignment selection made accordingly.

All questions related to this RFP shall be forwarded to Mike Yannotti DPW Foreman in writing to the address above, or by e-mail at DPW@Shaftsburyvt.gov

All questions submitted will be posted with responses on the Town of Shaftsbury website under Invitations to Bid.

Howard Park Stormwater Plan

BID PROPOSAL FORM

PROJECT: _____

Proposal of _____

Name

Address

to furnish the necessary labor, equipment and material to perform all work in accordance with the plans, special provisions, and the description of construction as contained herein, for Howard Park project on which proposals will be received **until 2:00 pm EST, March 16, 2023 at the office of Town of Shaftsbury. Bids will be opened at the Shaftsbury Select Board Meeting at 6:30PM March 20, 2023 at Cole Hall.** The time of opening bids may be postponed by Town of Shaftsbury due to emergencies or unforeseen conditions. This project is situated as follows:

Project site:

- Howard Park, Buck Hill Road, Shaftsbury Vermont 05262

CONSTRUCTION BEING:

- **A)** Install sediment trap inlet side of culvert and replace existing metal culvert with new 15ft HDPE 15"
- **B)** Install sediment trap and stabilize eroded parking lot drainage to stream.
- **C)** Excavate 8" deep grassed infiltration feature along back side of tennis court (Detail A)
- **D)** Excavate Shallow Constructed Wetland along start of Soccer Fields. (Detail B and C)

All attached cross sections show materials needed.

**Howard Park Stormwater Plan
 BID PROPOSAL FORM
 A**

ATTENTION TO BIDDERS

This Proposal shall be filled in by the Bidder, with each Unit Price written.

ITEM NO.	DESCRIPTION OF ITEM	UNIT	ESTIMATED QUANTITY	ITEM BID PRICE
	The Lump Sum Contract Amount for construction of the project			\$
1	A	EA	1	
2	B	EA	1	
3	C	FT	150	
4	D	SQ FT	2700	
PROJECT BID FOR AWARD CONSIDERATION=				\$

Howard Park Stormwater Plan

BID PROPOSAL FORM

NOTES:

1. The completion date for this work shall be on or before **Friday June 30th 2023** for the complete and accepted work.
2. All communications will go through the Town Highway Foreman Mike Yannotti. Any question(s) posed during the bidding process will be distributed electronically to all bidders in a question - answer format.
3. There will be a pre bid meeting held at the **Howard Park, Buck Hill Rd Shaftsbury, VT, 7:30am March 1, 2023**. All site locations will be visited. **Attendance is mandatory.**
4. Contractor must complete work in accordance with specifications contained in Vermont's Better Backroads Manual.
5. Any damage caused by the Contractor's operations will be repaired by the Contractor at the Contractor's expense.
6. If multiple bids are submitted from any one contractor, the last bid submitted prior to the submitted by date and time will be considered the official bid. All previously submitted bids will not be opened and will be returned.
7. All item quantities are estimates and the Town of Shaftsbury does not guarantee estimated quantities will be used.
8. All Contractors performing work for the Town of Shaftsbury must provide a certificate of insurance for liability and workman's comp.
9. The Town of Shaftsbury reserves the right to reject any or all bids/proposals received, to negotiate with any qualified source, or to cancel in part or in its entirety this bid/proposal as in the best interest of the Town of Shaftsbury. This solicitation in no way obligates the Town of Shaftsbury to award a contract.

**Howard Park Stormwater Plan BID
PROPOSAL FORM**

In order to be considered responsive to this RFP, each proposal shall conform to the following requirements. The contractor shall:

1. Submit by mail, or hand deliver one (1) copies of the proposal in a sealed envelope to David Kiernan, Town Administrator, PO Box 409, 61 Buck Hill Road, Shaftsbury VT 05262. Bid documents must be received by 2:00PM March 16th 2023. Any bids received after that time will be returned unopened.
2. Clearly indicate the following on the outside of the sealed envelope containing the proposal:
 - a. name and address of the prime contractor
 - b. bid due date and time
 - c. envelope contents (proposals)
 - d. project name

If any of the above requirements are not met, the proposal will not be considered.

Mike Yannotti DPW Foreman

