

**Town of Shaftsbury VT**  
**Request to Bidders for Hauling Aggregates**

**OCT-2022-OCT-2024**  
**2 year contract**

The Town of Shaftsbury is accepting bids from qualified contractors interested in **Hauling Aggregates** for its Highway Department. The scope of work is as follows:

- Haul as needed gravel and aggregates from Wallingford Crushed Stone Division of Troy Minerals INC, 4792 RTE 7 Wallingford VT to the highway departments stockpile at 526 North Rd, Shaftsbury VT 05262.
- Hauling and full delivery of the material will be coordinated with the Shaftsbury Highway Department Supervisor and will be conducted Monday thru Fridays
- Hauling will not be permitted on weekends or on Holidays unless there is an emergency.
- Contractor shall be responsible for the clean-up of any fluids that may leak or be spilled from the truck(s) owned or operated by the contractor.
- Contractor shall accept loading slips from the pit operator each day the hauling operation is conducted and shall deliver them weekly to the Highway Department Supervisor. The slips will be written in the name of the Town of Shaftsbury and shall contain the volume of gravel loaded onto each truck for delivery. Wallingford Crushed Stone shall be responsible to bill the Town of Shaftsbury for the gravel or aggregates
- Contractor may submit statements for the hauling and delivery of gravel to the Town of Shaftsbury no more often than weekly and no less often than monthly. The statements shall indicate the dates of delivery and the quantity delivered on each date. The quantities listed on the statement must be verifiable when compared against the daily slips provided by Wallingford Crushed Stone. The Town of Shaftsbury shall process payments from proper statements and shall issue checks to the Contractor within two weeks from the date when statements are submitted.
- If the Contractor fails to deliver quantity of gravel on a as needed basis or the agreed upon amended due date, the Town of Shaftsbury may declare that Contractor to be ineligible for future contract work for the Town of Shaftsbury.

**Basis of Bid**

Qualified Contractors must submit a price per ton for the gravel and other aggregates that will be delivered from the Wallingford Crushed Stone to the Town's stockpile located at the Town of Shaftsbury highway garage. 526 North Rd Shaftsbury VT. The per ton price shall be all-inclusive. This Contract will expire at the end of October of 2024. **The Town of Shaftsbury does not intend to supply labor, fuel, fluids, consumables, insurance or any other good or service.**

## **Insurance Requirements**

Qualified Contractors shall agree to provide and maintain the following types of insurance with these specified limits for the term of this contract:

- **Commercial General Liability Insurance** including but not limited to Bodily Injury, Personal Injury, Broad Form Property Damage, Completed Operations Liability and Contractual Liability with a minimum of \$1,000,000 Combined Single Limit for each occurrence. **The Town of Shaftsbury shall be named as an Additional Insured on the Commercial General Liability Policy and a Certificate of Insurance shall be delivered to the Town of Shaftsbury confirming such, prior to the commencement of the contract.**
  
- **Commercial Auto Liability Insurance** covering all owned, hired, and non-owned vehicles with a minimum of \$1,000,000 Combined Single Limit for each occurrence. **The Town of Shaftsbury shall be named as an Additional Insured on the Commercial Auto Liability Policy and a Certificate of Insurance shall be delivered to the Town of Shaftsbury confirming such, prior to the commencement of the contract.**
  
- Statutory Workers' Compensation Insurance and Employers Liability with a minimum of \$1,000,000 Limit for any one occurrence. The Contractor must show evidence of Workers' Compensation and employers Liability Insurance Coverage prior to the commencement of the contract.\*

\* Sole Proprietors & Owner Partners of Unincorporated Businesses who are not by required by law to carry Workers' Compensation Insurance may instead complete paperwork on file at the Town of Shaftsbury in lieu of such policy.

The Contractor shall provide the Town of Shaftsbury with such Certificates of Insurance, as required above, by the commencement date of the contract. **All Certificates shall contain a provision stating the coverage afforded under said policies shall not be cancelled, materially changed or not renewed unless thirty (30) days prior written notice is made to the Town of Shaftsbury, except in the case of non-payment of premium where ten (10) days prior written notice to the Town of Shaftsbury will suffice.**

## **Permits**

Contractor must have valid "Overweight Permits" for the State of Vermont DOT Regulations

## **Questions & Information Regarding the Work**

Call: Mike Yannotti Department of Public Works Foremen (802)-681-7240

Email: DPW@Shaftsburyvt.gov

### **Bid Due Date**

**Sealed Bids** will be accepted until Thursday Oct 13th at 3:00 p.m. Bids may be mailed to:

Hauling Bid  
Town of Shaftsbury  
P.O Box 409 Shaftsbury VT 05262

**Sealed Bids** may be hand delivered to the Shaftsbury Town Administrator at the Town Hall  
61 Buck Hill Rd Shaftsbury VT 05262

### **Bids will not be accepted by fax or e-mail**

The Town Administrator and Select Board of the Town of Shaftsbury will review the bids at a meeting scheduled for the October 17<sup>th</sup> 2022 and it is expected that a bid will be accepted at that meeting. A successful bidder will be notified no later than Friday October 21<sup>st</sup> 2022, that the bid was accepted.

**The Town of Shaftsbury reserves the right to Reject Any and All Bids if that is deemed to be in the Best Interest of the Town of Shaftsbury.**