

NOTICE OF REQUEST FOR STATEMENTS OF QUALIFICATIONS
FOR ENGINEERING SERVICES

The Town of Shaftsbury is in the process of obtaining Statements of Qualifications from qualified architectural/engineering firms detailing the firms' qualifications, technical expertise, management and staffing capabilities, references, and related prior experience. Required professional services will include but are not limited to preliminary engineering services, design- and construction-related services, preparation of bidding and contract documents, participation in the evaluation of bids received, and monitoring and inspection of construction activities to ensure compliance with plans and specifications associated for Town of Shaftsbury Village Wastewater Project.

Procurement of said services will be in accordance with elements of the procurement process in 40 U.S.C. § 1101-1104. Qualified firms/candidates interested in being considered for this project must submit a SOQ in pdf format consisting of: (1) letter of interest; (2) statement of qualifications and experience of staff persons who will be involved with the project; (3) references; and (4) related prior experience. Refer to Request for Qualifications Wastewater Feasibility Study on the Town of Shaftsbury webpage, shaftsburyvt.gov. Submit the requested information to Town Administrator, in pdf format via email by 11AM on Thursday June 16, 2022 in order to receive consideration. SOQs received after this deadline will not be considered. The subject line in the email must read **SHAFTSBURYWASTEWATER FEASIBILITY STUDY SOQ. FAXED OR USPS DELIVERED RESPONSES WILL NOT BE ACCEPTED.**

Attention is directed to the fact that the proposed project may be undertaken with a variety of Federal and state funds Vermont State Revolving Loan Programs and that all work will be performed in accordance with the regulations issued by such agencies and the State of Vermont pertaining thereto.

The Town Selectboard will appoint a Selection Committee to review qualifications submitted in response to this RFQ. the Committee will develop a list of qualified consultants that may be invited for an interview by the Committee. The Committee will recommend a preferred consultant to the Selectboard. The Selectboard will approve the final selection. Consultants that accept a contract will be required to register with the Vermont Secretary of State as a Vermont or foreign firm.

The Town of Shaftsbury reserves the right to withdraw this Request for Qualifications, to accept or reject any or all statement of qualifications, to advertise for new statement of qualifications if it is in the best interest of the Town to do so.