

## Shaftsbury ARPA Meeting

June 9, 2022

### 1. Call to Order

The meeting came to order at 6 p.m. remotely via the platform Zoom. Present were chair Andrea Bacchi, Tony Krulikowski, Naomi Miller, Betsy Habberfield, and Rick Bennett. Also present was town administrator David Kiernan. Maggi Royle of Hidden Valley Road attended via Zoom.

### 2. Conflict of Interest Statement

No one reported a conflict of interest with any item on the agenda.

### 3. Minutes

Mr. Krulikowski moved to approve the 5/26/22 and 6/3/22 minutes. Ms. Habberfield seconded the motion, which passed 5-0-0.

### 4. Committee goals and planning

Ms. Bacchi introduced a conversation regarding the draft postcard and survey she sent out.

Ms. Miller said she liked the postcard and found the Typeform easier to navigate than the Google survey. Google documents jam up her Mac product. Ms. Habberfield said she liked both as well. Mr. Krulikowski said he thought the postcard was great but wondered about the reference to getting more information from the Select Board. He wondered whether citizens shouldn't instead be referred to the website. Ms. Miller pointed out that the questions asked on the postcard and the survey should be identical. Mr. Bennett said he thought that equivalence wasn't that important, since most of the data would be secured via the online survey. Ms. Bacchi will revise the "other" box in the online survey to limit the number of characters. Ms. Habberfield asked that a deadline be set for responses. Mr. Bennett said they'd originally set August 1 as the date. Ms. Miller said she was unable to figure out how to get a bulk mail permit for the Town. Mr. Kiernan suggested mailing the card to registered voters, or perhaps to land owners. Mr. Bennett suggested that the card be sent to registered voters and to distribute cards at the transfer station, and at businesses. Mr. Krulikowski moved to approve the postcard as changed by the discussion and shared by Ms. Bacchi via Zoom. Ms. Habberfield seconded the motion, which passed 5-0-0. Ms. Bacchi shared the Typeform survey via Zoom. The group discussed it. Ms. Miller moved to approve the survey as amended. Mr. Bennett seconded the motion, which passed 5-0-0.

Regarding outreach to nonprofits, Ms. Habberfield reported the majority of nonprofits in the Annual Report are not headquartered in Shaftsbury. Ms. Bacchi will follow up on searching the Secretary of State's website. Mr. Bennett said he spoke to Jim Cassidy at the Historical Society and Rick Kobick at the Community House about the opportunity for funding.

The next meeting will be held Friday June 17 at 9 a.m.

### 5. Public Comments

There were no additional comments.

### 6. Other Business

Mr. Krulikowski reported that the Select Board voted to spend some ARPA funds on a study of renovating Cole Hall for ADA compliance. He expected that the Town would request further ARPA funding to implement the renovation plans.

### 7. Review of Action Items

- Ms. Bacchi will update the postcard and the survey.

- She will send the postcard to Mr. Kiernan who will run it by a printer.
- The next meeting will held on Friday June 17 at 9 a.m.
- Ms. Bacchi will look into the Secretary of State's website for nonprofits.

8. Adjournment

Ms. Miller moved to adjourn at 7:07 p.m. Mr. Krulikowski seconded the motion, which passed by acclamation.