

Shaftsbury Cemetery Committee Meeting

Cole Hall
Wednesday, August 30, 2021
(Draft)

Present: Kathy Cardiff, Chair; Elinor Hyjek; Peggy Wilson; Neal Strong; Joe Herrmann; Michael Albans, Cemetery Superintendent; Marlene Hall, Town Clerk; David Kiernan, Town Administrator (arrived at 9:15)

Kathy Cardiff called meeting to order at 9:05

MINUTES

Minutes were presented from the August 4th meeting. Joe motioned to accept minutes as presented, Ellie seconded. Motion passed 5-0-0.

SUPERINTENDENT'S REPORT

GRANDVIEW CEMETERY

L&G Fabricators is scheduled to repair the fence in October.

GRANDVIEW AND CENTER CEMETERIES

Mike and Dave will meet with the new surveyor next week to discuss gridding at Grandview and Center

A low spot in Center may be able to be gridded and used for plots.

SHAFTSBURY HOLLOW CEMETERY

Mike has given a proof of the signage to Dave for approval.

Mike announced that because of a conflict in scheduling for his business, he must resign as Cemetery Superintendent. The committee would like to thank Mike for his hard work and wish him much luck in his future endeavors.

PLANNING VOCA DAY

October 2nd at 9:00 a team from VOCA will come to Shaftsbury to help with cleaning and repair at Center Cemetery. The committee is hoping to get 12-30 volunteers for the day. Some organizations have been contacted asking for volunteers, they include the high school, the Boy Scouts, and the Norshaft Lions Club.

Ellie stated that she would be resigning from the committee effective immediately and could no longer be responsible for the lunch served on VOCA Day. The committee thanks Ellie for eleven years of dedication, she will be greatly missed.

Mike will oversee the purchase of all supplies needed for the cleanup.

OPERATING PROCEDURES

Revised Operating Procedures were presented. Joe made the motion to approve the documents, Peggy seconded. Motion passed 4-0-0. They will now go to the Select Board for final approval.

NEW BUSINESS

With the vacancy left from the resignation, the board discussed filling the vacancy. Peggy made the motion to nominate Betsy Habberfield and Neal seconded the motion. Motion passed 4-0-0. Dave will ask the Selectboard to appoint Betsy at their next meeting.

Joe made the motion to change the meeting day from Monday back to Wednesday, Peggy seconded. Motion passed 3-0-0

With no other business to come before the committee, Joe made the motion to adjourn, Peggy seconded. Meeting adjourned at 10:30.

Next meeting is scheduled for Wednesday, September 29th 9:00am, upstairs at Cole Hall.

Respectfully submitted,
Marlene Hall