

Shaftsbury Cemetery Committee Meeting

Cole Hall
Tuesday, May 4, 2022
(Draft)

Present: Kathy Cardiff, Chair; Betsey Habberfield; Peggy Wilson; Jen Holley, Cemetery Superintendent; Marlene Hall, Town Clerk; David Kiernan, Town Administrator

Members not present: Joe Herrmann; Neal Strong

Kathy Cardiff called meeting to order at 9:00

MINUTES

Minutes were presented from the April 6th meeting. Betsey motioned to accept minutes as presented, Peggy seconded. Motion passed 3-0-0.

CEMETERY WALKTHROUGH

PRIORITY LIST

Kathy presented a list of priorities that were gathered during the cemetery walkthrough (see attached).

Jen will get estimates for Lamb Road fence repair/replace and building roof/window repair for building, both at Grandview Cemetery. All other items on the list were gone over.

SUPERINTENDENT'S REPORT

There have been no burials in Shaftsbury since the last meeting.

I have been working on the Grandview Plat Map.

I have been working with Jay coordinating the cleanup of the Cemeteries from the winter storms and he has been doing a great job – there was significant damage in some of them especially Center and some of the stones also had damage.

David will work with the Historical Society on the large Maple that is in danger of coming out of the ground and threatening their shed and endangers the drive in for vehicles with low hanging branches.

I have completed the painting of three of the rules boxes posts (Center, Village, and Grandview). They were primed in the fall. I will sand and touchup the metal Grange sign posts in the coming weeks, as they required different paint which I will pickup this week.

I checked on the corner stone order from Mahar and they are backordered, and they said they will let me know when they hear something.

I had a conference call – Project Materials Review Call with Jason Habing from Cemify. They are putting together an Estimate to Graphically Map our Cemeteries for Digitization into their Software Platform. We should hear back from them in the next week or so.

OTHER BUSINESS

CEMIFY

Jen presented a proposal from Cemify. The initial cost of this program will be between \$17,000 and \$20,000. The approximate price per year for the program will be \$1,350.00

With no other business to come before the committee, Peggy made the motion to adjourn, Betsey seconded. Meeting adjourned at 9:50.

Next meeting is scheduled for Wednesday, June 1st 2022 at 9:00am, upstairs at Cole Hall.

Respectfully submitted,
Marlene Hall

SHAFTSBURY CEMETERY COMMITTEE
2022 Spring Walk-Through

			Notes
1) Grandview			Shaftsbury Hollow
a) Original piece of fence repaired & estimate for remainder along Lamb Road		5)	a) Complete work that was started on stones
b) Building roof replaced; needs estimate			b) Mowed according to contract (3)
c) Deadfall removed			c) Tree/deadfall removed
d) Replace flag			d) Sign installed?
e) Signposts (2) painted			
f) Clean up around building - DONE			
2) Center			
a) Replace rails (3-4)			
b) Flag			
c) 2 stones repaired			
d) Tree near Baptist Meeting House			
e) Other deadfall on side, back			
f) Stone pillar repaired			
g) Prep for VOCA visit: gather materials, volunteers, designate appropriate stones			
3) Village			
a) Fence choice, estimate			
b) Continue attention to bittersweet along fence lines			
c) One bush removed - DONE			
d) Sign repaired			
4) Waite and Maple Hill			
a) Maintain and check on periodically			
b) Deadfall at back (W) and in road (MH)			
c) Flag at Waite replaced			