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# Town of Shaftsbury

Municipal Offices

## Meeting Minutes

PO Box 409  
Shaftsbury, VT  
05262-0409  
(802) 442-4038

### **Special Meeting - Cemetery Committee**

**Wednesday, October 29, 2025 at 9:00 am, in person at Cole Hall, remotely via Zoom.**

#### *Call to Order:*

Meeting called to order by Cemetery Committee Chair Kathy Cardiff at 9:05 am. With Committee members Betsy Habberfield, Peggy Wilson and Rosemary Lindsey present.

#### *Review of October 1, 2025 minutes:*

Motion to approve the minutes by Kathy Cardiff.

*Moved:* Rosemary Lindsey

*Seconded:* Peggy Wilson

#### *Superintendent's Report:*

Reviewed all the work done at Waite cemetery.

Thank you to the DPW crew and Jen Holley for the very hard work on this restoration.

#### *Update on Fence Approval:*

Fence discussion to be put on agenda for November 3rd meeting with Select Board. No communication on responsibilities as of this date, October 29, 2025.

#### *Funding Opportunities for Cemetery:*

Betsy Habberfield will look into Vermont League of Cities and Towns, and Grants that are available to cemeteries.

Kathy to forward funding opportunities to members. Kathy also suggested we pick up discussion when we meet again next year.

*Meeting Adjourned:*

Peggy Wilson moved to adjourn meeting at 9:35 am.

Seconded: Betsy Habberfield

Minutes respectfully submitted by Rosemary Lindsey, November 10, 2025



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# Town of Shaftsbury

## Municipal Offices

[cemetery@shaftsburyvt.gov](mailto:cemetery@shaftsburyvt.gov)

802-442-4038 - ext: 106

PO Box 409  
Shaftsbury, VT  
05262-0409  
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## Cemetery Department

### Superintendent's Report - November, 2025

#### **Burials:**

There have been 3 burials since our last meeting.

#### **Lot Sales:**

There were no lot sales this month.

#### **Gravestone Repairs & Maintenance:**

I had the pleasure of working with; Nick, Eric, and Ian from the DPW crew for three days this month. During those three days we were able to completely fix and straighten all the headstone stones, except 3 or 4. I believe 2 will end up being replacements but I will try and fix them in the spring. After we leveled them all we brought in topsoil, and filled a few areas that had collapsed coffins from very old burials and no vaults. We then seeded and laid down hay.

The crew and I worked very hard work on this restoration, and the results speak for themselves — it looks fantastic.

