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Town of Shaftsbury

Municipal Offices

Meeting Minutes

PO Box 409
677 Vermont RTE 7A
Shaftsbury, VT
05262-0409
(802) 442-4038

Cemetery Committee

Wednesday, August 5, 2026, at 9am, In person at Cole Hall, remotely via Zoom.

1. Call to Order

Meeting called to order by Cemetery Committee Chair Abbie Dansereau at 9:04am.

Committee members present were: Kevin Kees, Rosemary Lindsey, Peggy Wilson, Abbie LaBatt-Dansereau, and Linda O'Brien

2. Conflict of Interest Statement

None

3. Review of minutes:

Motion to approve the minutes by Rosemary Lindsey.

Second: Peggy Wilson

Vote: All in favor, motion passed 5-0

4. Announcements

5. Public Comments

6. Village Fence Update:

When the fence was completed the fencing company did not have topsoil to fill the holes left by the old fenceposts. The town filled the holes and the cemetery looks terrific. Jen Holley will look into billing the fence company for the topsoil required.

7. Superintendent's Report:

Cremation plots at Maple Hill

Village Fence cleanup

Revolutionary Tours

Zerubabel Collins Headstone

8. Other Business

Prioritize headstones we need to purchase.

Last year we focused on the Village Cemetery.

9.Action Items

Jen Holley will check fence company's contract and charge them for the topsoil if appropriate.
Kevin Kees will look into purchasing pvc pipe for Veteran markers and flags.

11. Motion to adjourn

Moved: Rosemary Lindsey

Second: Peggy Wilson

Vote: All in favor, motion to adjourn passed 5-0

Minutes respectfully submitted by Linda O'Brien, , August 5, 2026



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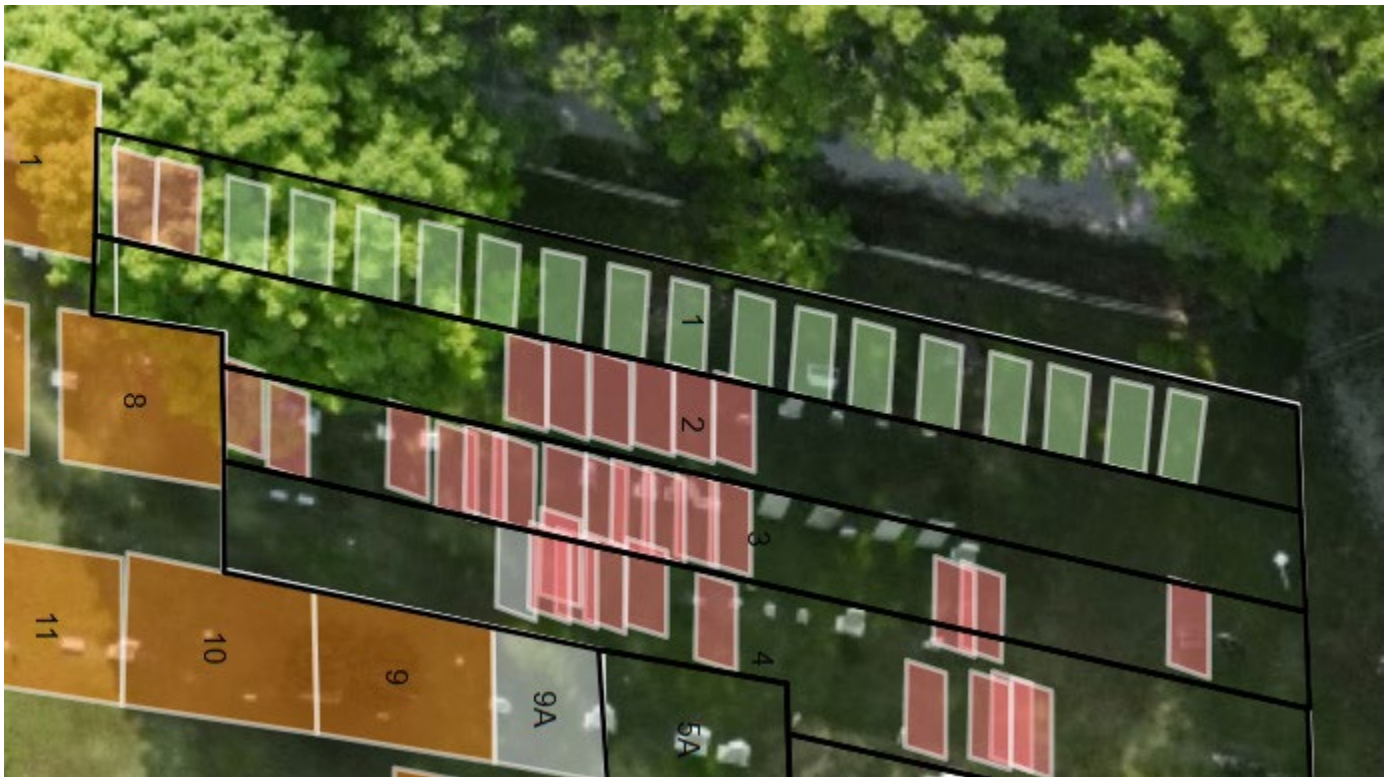
Cemetery Department

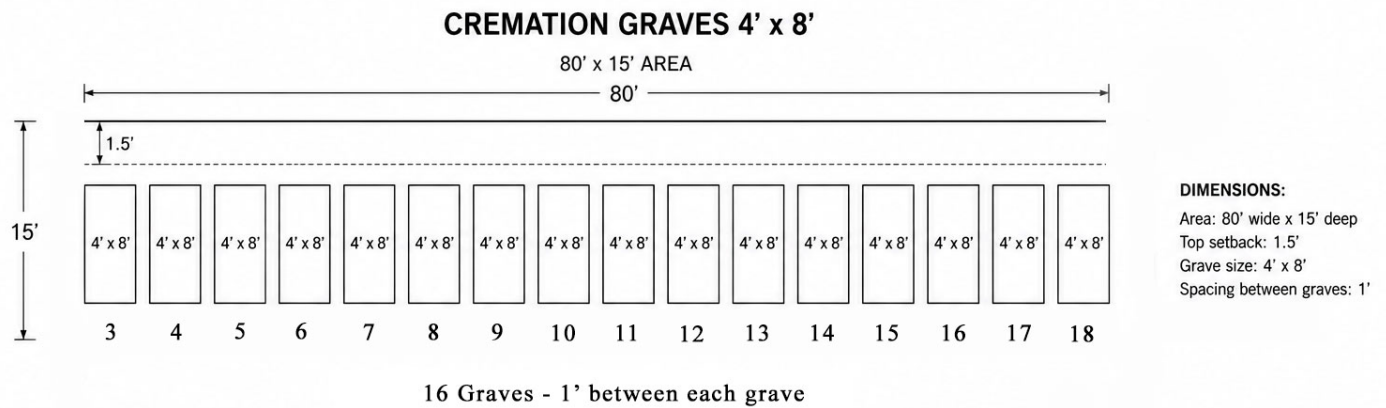
Superintendent's Report - August 5, 2026

Burials: There were no burials since the last meeting.

Lot Sales: 3 graves in Maple Hill - \$2,850.00

Added the new Cremation section to Cemify and Map for Maple Hill. Section C Lot 1 Graves 3-20 for a total of 16 graves to allow for 1' between each grave. The graves are numbered 3-18. Adding potential sales of: \$16,800.00 to Maple Hill.





Village Fence Cleanup:

On July 2nd I worked with DPW in Village Cemetery on removing the large pile cement posts and rails from the old fence. We also cleaned out each post hole of large rocks. We worked at filling each one with topsoil to ground level. It was 95 degrees – Jay Coonradt was very pleased with the job we did. This should have been done by the fencing company. They told the Town Administrator that they did not have any topsoil because they didn't anticipate the large concrete piles that they pulled out of the ground. Therefore, they were un prepared to finish it off.

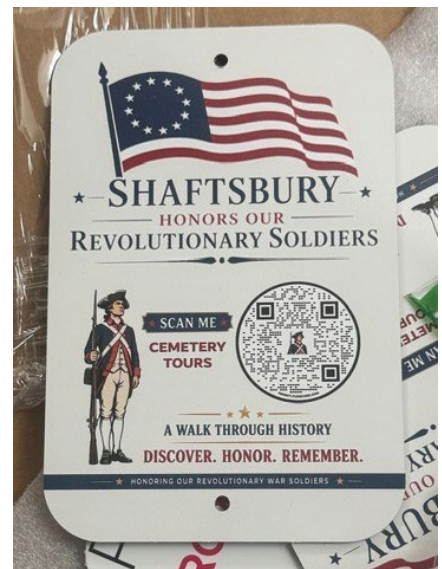


Revolutionary Tours

I completed the Online Revolutionary Tours for; Waite, Maple Hill, Village, and the Private Cemeteries of: Fuller, Little Rhode Island, Millington, Niles, and Shaftsbury Hollow. They can be accessed online here:

<https://shaftsburyvt.gov/tours/revolutionary/select-tour.php>

I also ordered small signs to post in the active cemeteries for people to scan and choose the correct tour. So far I have hung them in Center. I hope to hang the rest soon.



Headstone by Zerubabel Collins:

The headstone of HANNAH WILLOUGHBY located in Center C lot 4 grave 6 is going to be in a book about stone carvers. I met Pam Gilbert from Dorset in the Cemetery who was the contact for the books photographer. They asked me to clean the stone and I happily did for them.

