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Town of Shaftsbury

Municipal Offices

Meeting Minutes

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Cemetery Committee Cemetery Committee Meeting

Wednesday, October 7, 2026, at 9am, In person at Cole Hall, remotely via Zoom.

1. Call to Order

Meeting called to order by Cemetery Committee Chair Abbie LaBatt-Dansereau at 9:00am.
Committee members present: Rosemary Lindsey, Peggy Wilson, Abbie LaBatt-Dansereau, Kevin Kees and Linda O'Brien.

2. Conflict of Interest Statement

None

3. Review of September 2, 2026 minutes:

Motion to approve the minutes by Rosemary Lindsey .
Second: Kevin Kees
Vote: All in favor, motion passed 5-0

4. Announcements

- Jen and Abbie looked at the headstones in Center Cemetery to determine if any need to be replaced or if any graves were missing headstones. Last year they addressed the headstones in Village Cemetery.

Rosemary made a motion that every year the oldest grave without a headstone should have one purchased and placed by the cemetery committee.

Second: Peggy Wilson

Vote: All in favor, motion passed 5-0.

- The cemetery committee toured and noted the condition of the Grandview, Waite and Maple Hill cemeteries. All the cemeteries are well maintained, though we did recommend clearing brush along the boundaries.
- The cemetery committee discussed the role of the administrator, Jen Holley, and we agreed she shouldn't be required to complete any physical labor at the cemeteries.

5. Public Comments

None

6. Superintendent's Report:

- Jen Holley researched flag poles and found we could purchase top-down solar lights for all our cemeteries and replace a flagpole for a total of \$259.85.

Kevin Kees made a motion to make the purchase of a flagpole and solar lights for \$259.85.

Second: Peggy Wilson

All in favor

- Galusha stones are being repaired.
- Mattison benches were ordered.

7. Other Business

Some people are not picking up after their dogs. We discussed putting up signs, but decided dog owners know the proper etiquette, and signs will not help.

8. Motion to adjourn

Moved: Linda O'Brien

Second: Kevin Kees

Vote: All in favor, motion to adjourn passed 5-0

Next meeting: November 4, 2026

Minutes respectfully submitted by Linda O'Brien, October 18, 2026