

Shaftsbury Development Review Board
61 Buck Hill Road
Shaftsbury VT.

Meeting Minutes
July 2, 2014

Members Present: Tom Huncharek (Chair), Chris Ponessi (Vice-Chair), Meghan Donckers

Members Absent: David Mance, Michael Biddy

Substitutes Present: Jay Palmer, Mike Day

Others: David Kiernan ZA, Tim Scoggins, Jon Endres, Helen Squires, Helen Olney, Kevin Bubriski

1. Meeting Called to Order at 7 P.M. by Mr. Huncharek
2. Conflict of Interest – none determined
3. Sign-in sheet distributed
4. Approval of Minutes June 18, 2014, Motion to approve Mr. Ponessi, Seconded by Ms. Donckers. Motion Carried 3-0.
5. Application 14-9464 Shaftsbury School Parking lot addition. Mr. Day and Mr. Palmer join Board. Jay Coonrad spoke for the application. The plan is to create 25 new spaces and leave the lot gravel for now. The existing playground equipment to be removed. Mr. Endres described the area as 8730 sq ft. A total of 25 new spaces would be created. The surface would not be paved. If the School decides they want it paved a Storm Water Permit from the State would be needed. No plan to pave it now due to cost. A discussion followed on the delineation of parking spots if the lot is not paved. There was also a discussion of the size of the parking spaces as the ones on the plan do not meet requirements of Bylaws. The Board reviewed Section 3.6 Site Development Plan of the Bylaws, going through each standard as it applied to the plan. The Board then requested Mr. Endres return on July 16 with additional/revised drawings showing compliance with Section 3.6. A motion to recess the hearing to 7 P.M. July 16 2014 by Mike Day, Seconded by Ms. Donckers. Motion carried 5-0.
6. Other Business: None
7. Motion to Adjourn by Ms. Donckers, Seconded by Mr. Palmer. Motion carried 5-0.
Meeting adjourned 8:10

Prepared by David Kiernan ZA