

Shaftsbury Development Review Board
November 21, 2018

- 1) The meeting came to order at 7:01 pm. Present were Board members Tom Huncharek (chair), Chris Ponessi, Michael Day, and Michael Bidy. Also present was zoning administrator Shelly Stiles.
- 2) Mr. Ponessi reported a conflict of interest with items 5 and 6 on the agenda.
- 3) The sign in sheet was passed around.
- 4) Mr. Bidy moved to approve the October 17, 2018 minutes. Mr. Ponessi seconded the motion, which passed 4-0-0.
- 5) Mr. Ponessi left the table to present the continuation of hearing on application 18-10010, parcel 12 01 05, Kenneth and Wendy Harris, 1645 Harrington Road, Preliminary and Final Plat Review. He shared the hearing notice and certificate of service. Wastewater permit # WW 8 1918 has been received. Mr. Ponessi reported on a conversation with highway foreman Mike Yannotti, who visited the proposed curb cut site. Mr. Ponessi had recommended a 15” culvert and compliance with VTrans specifications B71. He hasn’t heard back from Mr. Yannotti but will amend the curb cut plan as requested by him. Mr. Huncharek moved to approve application 18-10010, on the condition the curb cut be installed as outlined in an email from Mr. Ponessi to Mr. Yannotti, on file. Mr. Bidy seconded the motion, which passed 3-0-1.
- 6) Application #18-10025: preliminary and final plat review, Boundary Line Adjustment; Parcel # 03 01 69, 1412 and 1480 Old Depot Road; owners Estate of Ruby Mattison, Andrea Mattison executor. Mr. Ponessi continued to absent himself from the board to present on the application. He reminded the board that the original subdivision line referenced a putative pin that was later found in a different location. (The new plat elucidates this situation thusly: the original property line connected points K and H. The new line connects points K, J [the center of a power pole] and H. New pins K and H have been set.) All siblings have agreed to this change and have signed the new boundary line application. Mr. Huncharek moved to approve the application. Mr. Bidy seconded the motion, which passed 3-0-1. At 7:30 pm Mr. Ponessi returned to the Board.
- 7) Bill Fisk had planned to be present to present a sketch plan intended to accomplish a transfer of land from Peter Cross to Rex Burke. Mr. Fisk did not appear. The Board discussed how the transfer might be accomplished.
Ms. Stiles reported that no applications are outstanding for the December 5 meeting. All agreed to cancel the meeting. If necessary, all board members could be present for a December 19 meeting. Mr. Huncharek will be away for both January meetings.
Mr. Huncharek moved to adjourn at 7:50 pm. Mr. Ponessi seconded the motion.

Notes by Zoning Administrator Stiles.