

Shaftsbury Development Review Board

July 21, 2021

The meeting **came to order** in person at Cole Hall and remotely via Zoom at 6:02 p.m. Present were board members Tom Huncharek (chair), Mike Day, and Tedd Habberfield. Also present was zoning administrator Shelly Stiles.

No board member reported a **conflict of interest** with any item on the agenda.

Sign in sheets were passed around and signed by Adam Howe, Jim Howe, and Michael Van Eyck.

Mr. Van Eyck and Jim Howe introduced a **boundary line adjustment sketch plan** for review for parcels 08 20- 56.3 (Van Eyck) and 14 20 04.1 (Adam Howe). They described their desire to transfer about 10 acres from Mr. Van Eyck's parcel to Mr. Howe's. (Mr. Van Eyck's parcel was one of several in the neighborhood permitted by Act 250. He said he'd been told by the Act 250 district commission coordinator that the boundary line adjustment would require a simple administrative action from the commission.)

Mr. Huncharek described the process: the preliminary plat will be warned, abutters notified, and a decision handed down. The board agreed that the plat should contain all the items listed in subdivision regulations 5.4 except a drainage plan, soil classification, nor landscaping plan. Mr. Howe said Mance Engineering is the engineer.

Mr. Huncharek moved to approve the sketch plan as presented. Mr. Day seconded the motion, which passed 3-0-0.

In **other business**, the board discussed:

- Recording the plans submitted for application 09 20 21. (If handled as the town clerk routinely handles documents, they would have to be reduced in size to such an extent as to be illegible.) It was agreed that the Town Clerk could come up with a plan she thought rendered them searchable and safe.
- The August 4 meeting was cancelled for lack of business to conduct.

Mr. Huncharek moved to adjourn the meeting at 7:55 p.m. Mr. Habberfield seconded the motion, which passed 3-0-0.

Notes by ZA Stiles.