

## **Shaftsbury Development Review Board**

Cole Hall

April 6, 2022

### **Call to order**

The meeting came to order at 6 p.m. Present were board members Tom Huncharek (chair), Mike Day (vice-chair), Lon McClintock, and Tedd Habberfield. Also present was zoning administrator Shelly Stiles.

### **Conflict of interest**

No one reported a conflict of interest with any item on the agenda.

### **Minutes**

Mr. Huncharek moved to approve the March 16 minutes. Mr. Day seconded the motion, which passed 4-0-0. Mr. Huncharek moved to approve the March 2 minutes. Mr. Habberfield seconded the motion, which passed 4-0-0.

### **Rules of procedure**

It was agreed that Mr. Habberfield will integrate his last drafts (date 12/2020). He will send the drafts out around ten days before the April 20 meeting, for review at that meeting.

### **2020 bylaw revisions**

The board reviewed the revised bylaws incorporating changes approved at March Town Meeting. It was agreed that

- 1) The new boundary line adjustment language will become its own chapter 5 in the Subdivision Regulations. Subsequent chapters will be renumbered. (Paragraph 2 in existing 5.1 will be deleted. This change will need to be put before the voters in March 2023.)
- 2) The definition captured in 8.16.3 will be moved to the Zoning Bylaw's Definitions section, Section 1.
- 3) The former 8.7.1 will be identified as repealed.
- 4) Spacings between section numbers and section titles in the Subdivision Regulations will be fixed.

### **Other business**

The board reviewed Mr. Day's and Mr. McClintock's suggested changes to variance permit 22-0004 for Michael Gardner, 2231 Maple Hill Road drafted by Ms. Stiles. It was agreed to accept all changes and make a few others. The resulting final permit incorporates those changes.

The next meeting will be held April 20, at which time the board will review Mr. Habberfield's and Mr. McClintock's suggested revisions to the rules of procedure.

Mr. Huncharek moved to adjourn at 7 p.m. Mr. Habberfield seconded the motion, which passed by acclamation.

Notes by ZA Stiles