

Shaftsbury Planning Board  
Shaftsbury Town Hall  
Buck Hill Rd at 7:00 pm  
Minutes for the Regular Meeting  
June 26, 2012

**Members Present:** Chris Williams (Chair), Norm Gronning, Bill Pennebaker, David Spurr (Vice Chair)

**Members Absent:** Abigail Beck

**Others Present:** William Jakubowski (Interim Zoning Administrator), Sandra Mangsen (Recording Clerk)

**1. Call to Order**

The chairman called the meeting to order at 7:03 p.m

**2. Approval of minutes of meeting of June 12, 2012.**

**MOTION.** To approve minutes of June 12, 2012. Moved by Bill Pennebaker; seconded by Norm Gronning. Carried 3-0-0 (David Spurr having not yet arrived).

**3. Home Occupations bylaw – Chris Williams**

Chris Williams distributed a revised draft of the proposed bylaw.

There was substantial discussion of individual items, in general and in relation to existing zoning regulations. Items considered included the square footage devoted to the home occupation, number of non-resident employees, types of businesses permitted, and limits on exterior storage of equipment in village and rural residential zones.

The proposed bylaw will be further revised and placed on the agenda for a subsequent meeting.

**4, Town Highway Access Ordinance**

William Jakubowski distributed copies of the existing ordinance, which was approved at a meeting of the Selectboard on Feb 14, 2005. The minutes of the Selectboard meeting were also distributed.

Two revised versions (dated 8.17.09 and 1.5.10) were also circulated.

These documents will be discussed at the next meeting after the members have had the opportunity to examine the versions now in hand.

Chris Williams alerted the members to the need for revision to language of the existing bylaw governing curb cuts and driveways ( 7.3.A.10), to bring it into alignment with the Highway Access Ordinance, which should then be appended to the town bylaws.

**5. Other business as required**

William Jakubowski brought to the Commission's attention the pressing need for the Planning Board to address revision of the Highway Access Ordinance, which bears on matters brought to his attention recently and may have an impact of the same type in the near future.

**6. Adjournment**

**MOTION.** To adjourn the meeting. Moved by David Spurr; seconded by Norm Gronning. Carried, 4-0-0.

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Sandra Mangsen (Recording Clerk)