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Town of Shaftsbury

Municipal Offices at Cole Hall

Meeting Minutes

PO Box 409
61 Buck Hill Road
Shaftsbury, VT
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Planning Commission

Date of Meeting: March 25th, 2026, in person at Cole Hall and remotely via Zoom.

Members Present: Tim Scoggins, Mike Albus, Mike Foley, and Pracilla Sachs. Also present were perspective members Sarah Costin and Kenneth Crawford zoning administrator Carlyn Mickle.

1. Call to order

The meeting came to order at 6:02 p.m.

2. Minutes

Mr. Albus moved to approve the January 28th, 2026 minutes. Mr. Foley seconded the motion, which passed 3-0-1

3. Meeting Potential New Members: Sarah Costin and Kenneth Crawford

Ms. Costin has served on the Developmental review Board, the CCDC, and the recreation committee here in Shaftsbury. Mr. Crawford has worked with water systems and is licensed as a water operator for treatment plants and municipal water system.

Mr. Scoggins and Mrs. Mickle describe upcoming potential projects including CHIP (a new state financing system for Municipalities for projects) and working with the BCRC to revise the Town plan updates for 2027.

4. Updates on Waste Water System potential

CHIP potential

5. Bylaw Updates

Ms. Mickle recommended several bylaw updates.

- A. Home Occupation - Move HO from “permitted with site plan review” (requiring DRB Hearing) to “permitted with no site plan review”, so long as It meets all of the criteria. Change or add the following:

- Cost \$50 and \$30 if we can publicize it
- 30% of primary residence or less
- Outside storage
- B. Zero Cost Demo Permit – under advisement
- C. Noise – the PC will not be moving forward with changes to this section
- D. Bylaw regarding poultry/ animal containment and limitations in VC and VR -
Under advisement
 - No roosters
 - Contained
 - Chickens/ per sq foot
 - VR/VC
 - chickens, turkey quail and ducks?
- E. Short-term rentals – Tabled until next meeting.

Mr. Albus motioned to adjourn at 7:23 p.m. Mr. Foley seconded the motion, which passed unanimously 3-0-0.