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Town of Shaftsbury

Municipal Offices

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Recreation Committee

Meeting Minutes

Date of Meeting: Friday, September 26, 2025 at 10:00 a.m. at Cole Hall and remotely via Zoom

Members Present: Deena Ruege (chair), Sarah Costin, Marie Watson, Liz Hutchinson. Jen Holley was sitting in for Paula Iken.

1. The meeting came to order at 10 a.m. The committee reviewed the minutes from August 22, 2025: accepted as is by Sarah and seconded by Marie.
2. Conflict of Interest Statement
None
3. Announcements
 - Paula has not heard back from the resurfacing company regarding a work date for the tennis/pickle ball courts.
 - Security cameras are in the office and the solar panels are charging.
 - We need to get Lt. Roscoe's email to relay this information.
 - We saved \$100 on each camera for a total savings of \$200.
 - Mike Y. and Jen H. will install the cameras
4. Public Comments: None
5. Updates
 - **Security cameras:** 2 Vosker cameras LTE and solar have been received and are waiting for installation.
 - **Memorial plaque:** The memorial plaque for **Barb Marino** has been picked up from Iconic Awards and Graphics. We need to have the installation of the plaque on the Art Gallery at Howard Park at a convenient time for the Marino family to be present.
 - **Storyboard Walk: 14 boards along the Tilgner Trail** have been **removed by Marie Watson**. They are being **stored at SES** until next spring.
 - **Dog Parade and Costume Contest:** Deena and Sarah will **attend the October 6 Select Board meeting to publicize** the Recreation Committee's **upcoming event** on **Saturday, October 18** on the Town Green. I contacted Paula and we are on the SB Agenda. **Flyers** are being **distributed** around town with all pertinent information. I hope that this will **generate interest** in helping make the dog park a reality. Sarah Costin outlined **the activities** that would take place at the dog parade and costume competition. Sarah also spoke of the **dog park area** and a possible **drainage problem...how to rectify it**.
 - **Miscellaneous:** Nothing so far.

6. New Business

- **Proposed:** The **Howl-O-Ween Dog parade and Costume Contest** was discussed and will be a **reality on the 18th**. There will be someone there from West Mt. vets and Sarah has a dog first aid kit that she will bring. The Recreation Committee will pick up the refreshments and prizes for the winners of the costume competitions. **Marie** will set up a **photo booth** for doggy memories. A member brought up an idea of a Howard Park Spook Trail for next year. We need to work on the name! We are working on recruiting judges for the costume competition on the 18th.
- **Donations:** We need info on legalities of donations made out to Howard Park for park projects.
- **A Holiday Tractor Parade:** is being explored by community member Art Whitman. He will attend the Oct. 6 Select Board meeting with an update.
- **Action Points:** **Sarah** to email Lt. Roscoe. Call **Harold Rowe** re being **Grand Marshall**, contact Jen to create flyer and registration form, send Lt. Roscoe's email to Jen H. also.
Liz post flyers in SES, post info on the PTO page
Marie to email Harriet Durand, Helen Olney's sister, to ask if she would be a doggy judge. Marie is also setting up a photo booth.
Deena, Sarah, Liz will be distributing flyers around town.
- Ask Paula to schedule an **Emergency meeting on October 10** at 10 a.m. to organize for our October 18 event on the Town Green.
- Marie, Sarah, and Liz moved to adjourn at 10:58.

7. Adjournment

Meeting adjourned at 10:58 a.m.

Emergency meeting: Oct 10, 2025 at 10 a.m.

Next scheduled meeting: Oct 24, 2025

Respectfully submitted: Deena Ruege