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# Town of Shaftsbury

## Municipal Offices

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## Recreation Department

### Meeting Minutes

**Date of Meeting:** Friday, November 21, 2025.

**Members Present:** Sarah Costin, Marie Watson, Liz Hutchinson. Webmaster: Jen Holley.

1. The meeting came to order at 10:00 a.m. The committee reviewed the minutes from Sept. 26 (propose to accept Sarah, 2nd Marie) and Oct 31 (propose to accept Marie, 2<sup>nd</sup> Sarah)
2. Conflict of Interest Statement
  - None
3. Announcements
  - None
4. Public Comments
  - None
5. Updates
  - **Dog Park:** waiting to hear from the DPW about clearing the area and addressing drainage. This will be addressed in the spring.
  - **Resurface tennis courts:** This is on hold until further notice.
  - **Security cameras: Two cameras are up.** We need **motion activated lighting** to be able to see the activity going on at night. The Sheriff's department is watching. At night, visibility is poor. We need to act quickly on lighting! Jen will speak with Mike Y. We do have electricity at the park. We can start an "add a light project" for annual added lighting.
  - **Plaque in Barb's memory:** This is in Paula's office. **Deena** will **contact Mike Y.** to pick it up for installation. Deena will **contact Ali**, Barb's daughter, to see if she would like to be present at the installation.
  - **First Annual Holiday Tractor Parade: Art and Charlie are in charge of the entire event.** They are getting folks signed up to participate. This first time through, we are only having the parade, no snacks. Some ideas for next year included setting up fire pits and selling bags of s'mores makings, food trucks. This will be a learning experience for next year! The parade will take place on Saturday, November 29 starting at 6 p.m. The parade route will start at Dailey's down 7A to Church St., Cleveland Ave., 7A and then back to Dailey's.

6. New Business:

- Sarah will have a chat with Mike Y. to look over the proposed dog park site and talk about drainage and easy accessibility to the area.
- December meeting has been cancelled.

7. Adjournment:

Meeting adjourned at 10:30 a.m. (Motion by Marie and 2<sup>nd</sup> Sarah)

Next tentative scheduled meeting: January 23, 2026 at 10a.m.

Respectfully submitted: Deena Ruege