

MINUTES OF THE SHAFTSBURY SELECT BOARD  
JUNE 1, 2009  
COLE HALL  
SHAFTSBURY, VERMONT

**Board Present:** Bill Pennebaker, Karen Mellinger, Cinda Morse

**Board Absent:** Lon McClintock (Chairman), Wynn Metcalfe

**Others Present:** Larry Johnson, Mark Rondeau (Bennington Banner), Alice Miller (VT Rep.), Ben Benedict (Facilities Comm.), Ron Daniels (Road Foreman), James Weber, Mark Krause, Susan Swasta (Recording Secretary)

**1. Call Meeting to Order:**

Vice Chairman Bill Pennebaker called the meeting to order at 7:00 PM.

**2. Conflict of Interest Statement:**

Mr. Pennebaker asked if any Board member has a conflict of interest with any topic on tonight's agenda. None did.

**3. Public Comments:**

There were no public comments.

**4. Announcements:**

Mr. Pennebaker announced the following appointments to Town Boards and officer positions:

Planning Commission -- Norm St. Onge, Bob Carter  
Development Review Board (DRB) -- Wynne Metcalfe, Bill Jakubowski, Chris Ponessi (Alternate)  
Trustees of Public Funds -- Kathy Cardiff  
Health Officer -- Barth Vander Els; Deputy Health Officer -- Tracey Mulligan

Mr. Pennebaker announced that the Norshaft Lions Club will hold its annual pancake breakfast this Sunday from 8:00 AM to noon, at Shaftsbury School. It is \$5 per person, under eight free.

**5. Other Business:**

Mr. Pennebaker asked that Other Business be taken up next in the agenda, so that sidewalk project bids may be opened. Other Board members agreed. He noted that bids will be reviewed by the project engineer, so no bid will be approved tonight. The four bids were as follows: Don Weston Excavating for \$307,417; Peckham Industries for \$291,238; Bob Pelham Inc. for \$397,038; and McDonald Secor for \$243,330. It was noted that all bids included the required bonding document and addendum on non-collusion.

Mr. Pennebaker stated that Fairpoint has submitted a petition for work on Maple Hill Road. The work will include removal of guardrails. Jim White has sent an email suggesting that only guardrail posts be replaced, since cables and anchors are still good. Road Foreman Ron Daniels agreed that the posts are shot. He thinks Fairpoint would be willing to work with the Town on this. Ms. Morse asked if Fairpoint will do the work and foot the bill. Mr. Daniels is not sure they would. Ms. Mellinger asked if a property owner requested the work, which involves putting in an underground conduit. No one knew the details. All agreed that they

should ask questions before signing the agreement. There will be an attempt to contact the property owner for more information.

**6. Planning Commission Membership Proposal:**

Mr. Pennebaker, a Planning Commission member, reported that the Commission decided that five is a good number of members. They are uneasy about having an even number due to possible tie votes. There was discussion of how this should be resolved, given that a new candidate is interested in serving on the Commission. Other possible Town positions for the candidate were discussed. It was agreed that the Planning Commission will sort it out and come back to the Select Board with a recommendation.

**7. Budget Report:**

Mr. Pennebaker noted that there is no single page summary from Treasurer Henri Billow this time. Ms. Morse said that she will be happy to talk with Ms. Billow and make sure they have one for this Monday's working session.

**8. Rock Salt Purchase for Fiscal year 2010:**

Mr. Daniels recommended waiting to decide on salt purchase. He thinks it would not make sense to go with Cargill because American Rock Salt will probably have a lower price increase. The Board agreed to wait.

**9. Insurance Renewal:**

Mr. Pennebaker reported that insurance will be priced the same as last year if the Town agrees to an early commitment. Ms. Mellinger noted that the renewal date is July 1, so it is not very early. Ms. Morse said that she does not understand all of the renewal contract. She asked if insurance agent Dave Newell included a memo. Ms. Morse also asked if they have an obligation to go out to bid on insurance. She thinks they need to know their options before deciding. It was agreed to postpone the matter until Monday's meeting.

**5. Other Business (cont'd):**

Ms. Mellinger asked if there is any information on bids for roadside mowing. Mr. Pennebaker replied that he has no information on this.

Ms. Mellinger said she would like to talk about facilities bids that were put out in April. Ben Benedict of the Facilities Committee said that the idea had been to get local contractors to submit bids in order to get some idea of costs. He said that Committee members have been out of town, so they have not come up with a recommendation on bids yet. They should decide in the next day or two. Mr. Benedict will email the decision to Board members, who will then decide whether to handle the decision on Monday or to wait for a televised meeting.

Ms. Mellinger thanked Own Beauchesne for plowing a section of Howard Park for a community garden. She asked anyone interested in a garden plot to get in touch with her.

Ms. Mellinger reported that the Town received a grant for refurbishing the Linda Tilgner Trail. The plan is to build a kiosk, widen the trail, and put in markers.

Larry Johnson asked for an update on the Town Administrator search. Mr. Pennebaker replied that they have made an offer and are waiting to hear back.

**10. Minutes:**

May 18, 2009 minutes

Approval of the May 18 minutes was postponed due to lack of a quorum for the vote.

May 28, 2009 minutes

**Ms. Morse made motion to approve May 28 minutes. Ms. Mellinger seconded. Motion carried 3-0-0.**

**11. Warrants:**

The following warrants were presented for approval:

Check Warrant #46R: \$ 167.32

**Ms. Morse made motion to pay Check Warrant #46R. Ms. Mellinger seconded. Motion carried 3-0-0.**

Payroll Warrant #47: \$ 6,328.18

**Ms. Morse made motion to pay PR Warrant #47. Ms. Mellinger seconded. Motion carried 3-0-0.**

Payroll Warrant #48: \$ 8,235.74

**Ms. Morse made motion to pay PR Warrant #48. Ms. Mellinger seconded. Motion carried 3-0-0.**  
AP Warrant #47: \$ \$ 13,335.31 (tree cutting, TAM management fee, etc.)

**Ms. Morse made motion to pay AP Warrant #47. Ms. Mellinger seconded. Motion carried 3-0-0.**

**Ms. Morse made motion to adjourn. Ms. Mellinger seconded. Motion carried 3-0-0.**  
**The meeting adjourned at 8:48 PM.**

Respectfully Submitted,  
Susan Swasta