

SHAFTSBURY SELECTBOARD  
REGULAR MEETING  
DECEMBER 6, 2010  
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Karen Mellinger, Bill Pennebaker, Cinda Morse; Town Officials: Margy Becker, Town Administrator; Oliver Durand, Fire Warden. Guest: Chad Schmidt, Sheriff.

Board Members Absent: Craig Bruder,

**1. Call to Order**

Chairman McClintock called the meeting to order at 7:08pm.

**2. Announcements**

Cinda Morse announced that her term was up in March 2011 and she would not seek re-election for another term.

Karen Mellinger announced that there will be a surprise Birthday party for Eleanor B. Smith, who is turning 90 years old, at the Methodist Church this Friday.

**3. Conflict of Interest Statement**

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict noted for the record.

**4. Public Comments**

No comments made.

**5. Illegal Burning**

The Board discussed the issue of illegal burning with Fire Warden Oliver Durand and Sheriff Chad Schmidt. The Sheriff referred to their ability to enforce Vermont Title 24 illegal burn statutes. The process is through ticket issuance and enforcement through the VT Judicial (Traffic) Bureau. Fire Warden Durand will inform the Sheriff Department when a burn permit is issued via email.

**6. New Personnel Policies**

Cinda Morse informed the Board that the Personnel Committee will edit and finalize the policies at the upcoming subcommittee meeting on December 8th. The personnel policies will be sent to Rob Woolmington, the Town Attorney. Chair McClintock asked that the final draft be circulated to Board Members for the next meeting.

## **7. Other Business**

Cinda Morse announced Bill Hardy and Ellie Hyjek were formally welcomed to the Cemetery Committee. There have been administrative issues with permits; most of the issues have been resolved.

The Board will consider appointments of Traci Galle, Doug Crossman, and Dick Lyon to the Recreation Committee's subcommittee on Cleveland Ave. Park.

At the last Health Insurance workshop the Board decided not to renew the policy with VLCT due to large increases. After comparing insurance companies the Board decided on a policy with Blue Cross called Blue Care. Karen Mellinger recommended employees be asked to share 14% of the cost of the premium with the Blue Cross Blue Shield HMO Plan. The Board further discussed other cost sharing options.

**Cinda Morse made the motion to accept Karen Mellinger's recommendation of that employees pay 14% of the 2011 premium expense with Blue Cross Blue Shield. Bill Pennebaker seconded. Motion carried 4-0.**

Community appropriations will be put on the ballot for the voters. The Board decided that if an organization served the Town they should be on the ballot. The expense of maintaining the garden beds will stay in the budget. A request from the Red Cross needs further information. The Board will meet with the Grandview Cemetery Association and request a financial report. Youth programs will be contacted. The Veterans' Memorial request will change from \$2,000 to \$3,000.

**Cinda Morse made the motion to approve all requests to be on the Australian Ballot, with the change to the Veterans' Memorial request from \$2,000 to \$3,000, and with the exception of the Red Cross. Bill Pennebaker seconded. Motion carried 4-0.**

A work session for the budget will be held Monday, December 13<sup>th</sup> at 5:00pm.

## **8. Approval of Minutes**

**Bill Pennebaker made the motion to approve minutes for November 15, 2010. Karen Mellinger seconded. Motion carried 3-0-1 with Cinda Morse abstaining.**

**Bill Pennebaker made the motion to approve the minutes for November 22, 2010. Karen Mellinger seconded. Motion carried 4-0.**

**Bill Pennebaker made the motion to approve the minutes for November 24, 2010 with one change (Craig Bruder was present, not absent). Karen Mellinger seconded. Motion carried 4-0.**

**9. Warrants**

CHECK WARRANT #W23 IN THE AMOUNT OF \$19,220.82

**Cinda Morse made the motion to approve check warrant #W23 in the amount of \$19,220.82. Karen Mellinger seconded. Motion carried 4-0.**

PAYROLL WARRANT PR#22 IN THE AMOUNT OF \$5,677.80.

**Karen Mellinger made the motion to approve payroll warrant PR#22 in the amount of \$5,677.80. Cinda Morse seconded. Motion carried 4-0.**

**10. Executive Session: Legal Matters**

**Cinda Morse made the motion to enter Executive Session at 9:15pm. Karen Mellinger seconded. Motion carried 4-0. Executive Session adjourned at 9:45pm.**

**11. Adjournment**

Craig Bruder made the motion to adjourn at 9:45PM. Bill Pennebaker seconded. Motion carried.

Submitted by  
Carol MacLean