

SHAFTSBURY SELECTBOARD
REGULAR MEETING
AUGUST 25, 2011
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Karen Mellinger, Bill Pennebaker, Craig Bruder, Carl Korman. Town Officials: Henrietta Billow, Treasurer; Chris Williams, Planning Commission. Guest: Dave Newell, the Shaftsbury Residents for Environmentally Responsible Development.

1. Call to Order

Chairman McClintock called the meeting to order at 5:05pm.

2. Announcements

Karen Mellinger announced that the 250th Anniversary Celebration was a great success and it was a good time for everyone. Karen thanked everyone for their help with the event. Carl Korman thanked everyone for their work on the celebration.

3. Public comments

Jeri Schoof thanked Karen Mellinger for her hard work with the Anniversary Celebration.

4. Conflict of Interest Statement

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict noted for the record.

5. Year- End FY2011 Financial Reports

Henrietta Billow, treasurer, stated that the fiscal year 2011 has been closed out. There is a surplus of \$117,059.52. This is the third year the town has had a surplus. Chair McClintock explained that having a surplus each year has kept taxes down.

6. 2011 Tax Rate

The municipal tax rate for this year is .3150, a decrease from last year.

Craig Bruder made the motion to approve the municipal tax rate of .3150. Carl Korman seconded. Motion carried unanimously.

The School Tax rate has increased for this year to 1.1603 for residents and 1.3663 for non residents.

7. Insurance Renewals

Dave Newell discussed the insurance policy which is relatively the same. Dave noted that the square footage of two buildings were incorrect, Cole Hall and the fire house. Dave Newell will work on numbers for coverage and deductions. The equipment coverage will be reviewed and

discussed with the Road Foreman. The employment insurance was discussed and Dave Newell confirmed that volunteers are covered under the policy.

**8. Highway Discontinuance – Faris Property
Select Board's 19 VSA Findings and Order**

The Board voted to discontinue the highway on the Faris property. Changes were made to the order in section B: conduct site and highway; reasons for discontinuing; and add: a copy of findings will be recorded in the land records.

Craig Bruder made the motion to approve the order to discontinue the Faris property highway with amendments. Karen Mellinger seconded. Motion carried unanimously. The Select Board signed the document.

9. Composting – Moratorium Request

Chair McClintock stated that a moratorium would have no impact on current applications before the DRB; current applications would be subject to the by-laws at the time of application. Chris Williams of the Planning Commission stated the Planning Commission's concern with the DRB hearings. He stated that if composting was in the same category as the transfer station the Town can regulate and put limitations that address location, size, height, buildings, parking, lights, etc. Composting needs to be determined if commercial or agricultural. The by-laws should be changed for the future. The Planning Commission recommended the moratorium be for three months or until the State revised its laws and the town revises its by-laws. The Select Board will set the public hearing for September 12 at 6p.m. Kathleen Geneslaw presented the Board with a letter that was sent to the DRB.

10. Bennington College Request to Cater 8/22/11 through 12/30/11.

Karen Mellinger made the motion to approve the Bennington College request to cater from August 22 through December 30, 2011 and approve the Chair to sign the request. Carl Korman seconded. Motion carried unanimously.

11. Gas, Oil, Diesel – Bid Awards

Karen Mellinger made the motion to accept HL Propane bid for heating oil at 3.459/gal.; Haskins' bid for propane at 2.409/gal. and diesel at 3.899/ gal. pre buy. Bill Pennebaker seconded. Motion carried unanimously.

12. Personnel Policies

Chair McClintock will ask the Town Administrator to set up a work session to finish the personnel policies. Craig Bruder stated that the job description section is finished.

13. Town Administrator Report

Tabled

14. Other Business

Karen Mellinger stated the 250th financials need recommendations. Karen stated that the public was very generous. They doubled what they spent. The Arlington Fire House sent their

Muster Truck to the celebration, giving rides to the residents. The Board decided to give a contribution of \$150.00 to the Arlington Fire House to show their appreciation.

Bill Pennebaker asked that the hours for the Zoning Administrator's hours be increased. This will be discussed on September 6th.

Karen Mellinger stated that she has a request from a water user to come before the Water Board. The Water Board will meet on September 6th at 6:00p.m.

Carl Korman requested that people involved with the 250th Celebration be recognized publicly. Karen Mellinger has a list of names and letters will be sent out or presented at the Town Meeting.

15. Approval of Minutes

Bill Pennebaker made the motion to approve minutes for July 1, 2011. Carl Korman seconded. Motion carried 4-0-1 with Craig Bruder abstaining.

Karen Mellinger made the motion to approve minutes for August 8, 2011. Bill Pennebaker seconded. Motion carried 4-0-1 with Carl Korman abstaining.

Karen Mellinger made the motion to approve minutes for August 1, 2011. Craig Bruder seconded. Karen Mellinger withdrew motion. Minutes for August 1, 2011 were tabled.

16. Approval of Warrants

PAYROLL WARRANT PR#6 IN THE AMOUNT OF \$5,383.21.

Craig Bruder made the motion to approve payroll warrant PR#6 in the amount of \$5,383.21. Carl Korman seconded. Motion carried unanimously.

CHECK WARRANT #W6 IN THE AMOUNT OF \$15,066.72.

Craig Bruder made the motion to approve check warrant #W6 in the amount of \$15,066.72. Bill Pennebaker seconded. Motion carried unanimously.

CHECK WARRANT #W7 IN THE AMOUNT OF \$80.00.

Karen Mellinger made the motion to approve check warrant #W7 in the amount of \$80.00. Carl Korman seconded. Motion carried unanimously.

PAYROLL WARRANT PR#7 IN THE AMOUNT OF \$6,296.08.

Karen Mellinger made the motion to approve check warrant #W7 in the amount of \$80.00. Carl Korman seconded. Motion carried unanimously.

RETIREMENT WARRANT #W8R IN THE AMOUNT OF \$126.32.

Karen Mellinger made the motion to approve retirement warrant #W8R in the amount of \$126.32. Carl Korman seconded. Motion carried unanimously.

CHECK WARRANT #W8 IN THE AMOUNT OF \$6,476.02.

Craig Bruder made the motion to approve check warrant #W8 in the amount of \$6,476.02. Carl Korman seconded. Motion carried unanimously.

CHECK WARRANT #W9 IN THE AMOUNT F \$10,738.89.

Bill Pennebaker made the motion to approve check warrant #W9 in the amount of \$10,738.89. Craig Bruder seconded. Motion carried unanimously.

PAYROLL WARRANT PR#8 IN THE AMOUNT OF \$8,805.47.

Craig Bruder made the motion to approve payroll warrant PR#8 in the amount of \$8,805.47. Carl Korman seconded. Motion carried unanimously.

17. Adjournment

Craig Bruder made the motion to adjourn at 9:35p.m. Karen Mellinger seconded. Motion carried.

Submitted by
Carol MacLean

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