

SHAFTSBURY SELECTBOARD  
SPECIAL MEETING  
NOVEMBER 2, 2011  
MINUTES

ATTENDING: Board Members present: Lon McClintock, Karen Mellinger, Bill Pennebaker, Carl Korman. Board Members absent: Craig Bruder; Town Officials: Margy Becker, Town Administrator; Guest: Jim Secor, MSK Engineering.

**1. Call to Order**

Chair Lon McClintock called the meeting to order at 6:00pm.

**2. Announcements**

There were no announcements.

**3. Conflict of Interest Statement**

Chair McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict noted for the record.

**5. Fire Station- Roof Repair Bids**

Jim Secor announced only 1 bid had been received, though formal bid specifications were sent to 3 bidders per the Town's purchasing policy. A bid was received from Dosee Roofing in the amount of \$28,135. The bid is for a Firestone membrane roof, inclusive of a 25 year manufacturing warranty. The installation warranty is for one year. Jim Secor reported Firestone will 'sign off' on the installation.

**Karen Mellinger made the MOTION to approve the Dosee Roofing bid for repairs to the Buck Hill Fire Station in the amount of \$28,135. Bill Pennebaker seconded. Lon McClintock stated he would abstain from voting, since Dosee Roofing is a client. The Motion carried 3-0-1, with 1 abstention.**

It was agreed Jim Secor will generate the contract with Dosee Roofing on behalf of the Town. The Town Administrator will execute the contract, after the Board Chair is reviewed the contract.

**6. Adjournment**

**Karen Mellinger made the motion to adjourn at 6:20pm. Carl Korman seconded. Motion carried unanimously.**

Submitted by  
Margy Becker

