

SHAFTSBURY SELECTBOARD  
SPECIAL MEETING  
DECEMBER 7, 2011  
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Karen Mellinger, Bill Pennebaker, Craig Bruder; **Absent Board members:** Carl Korman. Town Employees: Margy Becker, Town Administrator, Road Foreman, Terry Stacy.

**1. Call to Order**

Chairman McClintock called the meeting to order at 6pm.

**2. Proposed FY13 Budget:**

The Selectboard met with Road Foreman Terry Stacy to review the proposed highway budget. Mr. Stacy reported his hopes that the crew would perform roadside mowing, rather than subcontracting for the work. He noted that though the tractor is aging, parts are still available. The crew will mow more than one pass on each side. Selectmen discussed the problems with road crew mowing in the past, and cautioned Mr. Stacy to observe best practices.

Capital improvement projects were discussed but not finalized.

Mr. Stacy spoke of his interest in purchasing a tandem dump truck, which would be a heavier-duty longer-lasting truck with a higher net-trade value after 10 years. The 2003 International is presently scheduled to be replaced. Mr. Stacy recommends holding off on replacing the 2002 1-ton, which is also scheduled to be replaced.

The Board closed budget discussions at 7:20PM. Continued review of the highway budget will take place on December 12<sup>th</sup> in the budget workshop to be scheduled for that evening.

Lon McClintock departed the meeting, noting a conflict of interest with regards to the next agenda item.

**3. Fire Station Roof Repairs – Doxsee Roofing Contract**

Selectmen Craig Bruder, Karen Mellinger, and Bill Pennebaker met to review and discuss a proposed contract for roof repairs at the Buck Hill Fire Station. Jim Secor of MSK Engineering had provided the two-part contract to the Selectboard. The Town's attorney had reviewed the contract. Margy Becker shared Mr. Woolmington's email comments with the Selectboard.

**Craig Bruder made the motion that the Town accept the proposed Doxsee Roofing Contract. Bill Pennebaker seconded. The motion carried unanimously.**

Selectmen asked Margy Becker to follow-up with Jim Secor, engineer for the project, regarding the provision for the contractor to post a performance bond.

**3. Adjournment**

**Bill Pennebaker made the motion to adjourn at 7:45pm. Craig Bruder seconded. Motion carried unanimously.**

Submitted by  
Margy Becker