

**TOWN OF SHAFTSBURY  
WATER BOARD MEETING  
December 28, 2011**

**MINUTES**

ATTENDING: Board Members present: Karen Mellinger, Bill Pennebaker, Craig Bruder. Town Officials: Margy Becker, Town Administrator; Joe Herrmann, Water Superintendent. Board members absent: Lon McClintock, Carl Korman.

**1. Call to Order**

Chair Karen Mellinger called the meeting to order at 6:00p.m.

**2. Public Comments**

No comments made.

**3. Conflict of Interest Statement**

Chair Mellinger inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict noted for the record.

**4. Review and Approval of Shut-Off Notices**

Seven (7) Village households will receive water shut-off notices. Water Superintendent Joe Herrmann reported to the Selectboard that the property owners had been delinquent for more than 18 months and declined to make arrangements for a payment plan. Mr. Herrmann reviewed each case with the Selectboard. A proposed shut-off notice was reviewed and discussed. Vermont Statutes dictate the terms for disconnection of utility services. **Bill Pennebaker made the motion that the Water Board authorizes issuance of shut-off notices as noted. Craig Bruder seconded. The motion carried unanimously.**

**5. Other Business - None**

**7. Adjournment**

**Craig Bruder made the motion to adjourn at 6:10pm. Bill Pennebaker seconded. The motion carried unanimously.**

Submitted by  
Margy Becker