

SHAFTSBURY SELECTBOARD
SPECIAL MEETING
JANUARY 30, 2012
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Karen Mellinger, Bill Pennebaker, Craig Bruder, Carl Korman. Town Officials: Margy Becker, Town Administrator; Jennifer Viereck, Zoning Administrator. Guest: Bill Obenauer, Laura Meehan.

1. Call to Order

Chair McClintock called the meeting to order at 6:00pm.

2. Announcements

3. Public Comments

No comments made.

4. Conflict of Interest Statement

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict noted for the record.

5. Personnel Matters (executive session)

The Board entered executive session at 6:10pm.
The Board exited executive session at 6:30pm.

6. Personnel Policies (work session)

Under section #8 Vacation, sick/personal, and other leaves delete the word "holiday" in paragraph 1, 3, and 4. In the third paragraph add disability leave and delete bereavement leave. Move the last sentence to section #6 under wages. In the fourth paragraph delete the third sentence. In the fifth paragraph delete everything before any and change the word "statues" to "law". Change "conform with the applicable" to "will be interrupted to".

The Board discussed sick leave - how taken and accrued. The Board discussed using the calendar year or the fiscal year when accruing sick leave. Craig Bruder, Lon McClintock, and Margy Becker will rewrite section 8.

7. Other Business

The Town received recognition for its 250th celebration from Peter Welch.
The DRB will meet Wednesday to discuss TAM's request to increase tonnage from 15 to 30.

Laura Meehan thanked the Board for allowing their petition for Park McCullough on the ballot.

8. Approval of Minutes

Tabled

9. Approval of Warrants

CHECK WARRANT #W32 IN THE AMOUNT OF \$43,103.15.

Karen Mellinger made the motion to approve check warrant #W32 in the amount of \$43,103.15. Bill Pennebaker seconded. Motion carried unanimously.

CHECK WARRANT #W31 IN THE AMOUNT OF \$593.36.

Craig Bruder made the motion to approve check warrant #W31 in the amount of \$593.36. Carl Korman seconded. Motion carried unanimously.

TRANSFER WARRANT IN THE AMOUNT OF \$52,211.87 DUE TO THE GENERAL FUND.

Karen Mellinger made the motion to approve Transfer Warrant in the amount of \$52,211.87 due to the General Fund with the amendment to the \$757.36 which will come out of the Street Dance Fund. Bill Pennebaker seconded. Motion carried unanimously.

PAYROLL WARRANT PR30 IN THE AMOUNT OF \$8,821.73.

Karen Mellinger made the motion to approve payroll warrant PR30 in the amount of \$8,821.73. Carl Korman seconded. Motion carried unanimously.

PAYROLL WARRANT PR#30-2 IN THE AMOUNT OF \$3,184.46.

Bill Pennebaker made the motion to approve payroll warrant PR#30-2 in the amount of \$3,184.46. Carl Korman seconded. Motion carried unanimously.

10. Adjournment

Karen Mellinger made the motion to adjourn at 8:45 pm. Motion carried unanimously.

Submitted by
Carol MacLean