

**Town of Shaftsbury
Selectboard Special Meeting
Minutes
Monday, June 30, 2014**

Board Members Attending: Art Whitman, Mitch Race, Tim Scoggins
Board Members Absent: Ken Harrington, Tony Krulikowski
Others Attending: Margy Becker, Town Administrator

1. Call to Order

The Chair called the meeting to order at 6:36PM.

2. Conflict of Interest Statement - None

3. Announcements:

Mitch Race announced the Shaftsbury Historical Society Chicken Dinner scheduled for 8/2/2014 at 4PM.

4. Approval of Minutes – Postponed to July 7

5. Approval of Warrants

Motion to approve VMERS retirement warrant PR25 in the amount of \$117.21. Tim Scoggins/Mitch Race 2nd. Motion carried unanimously.

Motion to approve VMERS retirement warrant PR26 in the amount of \$111.14. Tim Scoggins/Mitch Race 2nd. Motion carried unanimously.

Motion to approve PAYROLL warrant #26 in the amount of \$17,908.72. Tim Scoggins/Mitch Race 2nd. Motion carried unanimously.

Motion to approve CHECK WARRANT #35 in the amount of \$23,700.27. Tim Scoggins/Mitch Race 2nd. Motion carried unanimously. Expenses in excess of \$1,000 includes as follows: Dailey's \$1,322 (gravel); KAS, Inc. \$1,750 (sidewalk design services(grant-funded)); Sycamore Landscaping (\$2,000) for June cemetery mowing; TAM, Inc. \$6,609.94 (transfer station management and disposal fees: May 2014); Tradebe Environmental Services (\$8,025) for Spring HHW Day disposal fees.

6. Public Comments - none

7. Town Administrator Transition Issues

Selectboard members met with Margy Becker to review Town Administrator duties and plans for transition to a new administrator. Tim Scoggins announced 7 applications have been received to-date. The application deadline is July 21st.

The Selectboard briefly discussed compensation for Margy Becker in August.

Motion, Scoggins/Race 2nd : To allocate up \$5000 to compensate Margy Becker to come back to Shaftsbury after her final date of 7/23/2014 to help educate the next town administrator and to compensate her at the following rates

1. \$25/hour for drive time
2. \$50/hour for work time

Margy Becker suggested paying town's mileage rate versus \$25/hour. **Amendment to main motion, Whitman/Scoggins 2nd: to substitute the Town's rate for miles (\$.56/mi) in lieu of \$25/hour for drive time. Motion to amend original motion passed 3-0-0.**

Allocate up \$5000 to compensate Margy Becker to come back to Shaftsbury after her final date of 7/23/2014 to help educate the next town administrator. She will be compensated at the following rates

1. Town's rate for miles (\$.56/mi)
2. \$50/hour for work time"

Action on amended Motion: Motion carried 3-0-0.

7. June 30, 2014 Budget Status

Tim Scoggins reported the Treasurer reports the Town is "on budget" and there is no 'surplus' available to help finance installation of water fountain at Howard Park, which is an unbudgeted expense.

8. Holy Smoke Road - Time table for Improvements & Tree Work

Art Whitman reported an agreement has been reached between Selectboard, Road Foreman, and land owners. Margy Becker reported the number of trees to be removed has been scaled back. The crew will perform tree removal, with the exception of a few larger

trees. The work is tentatively scheduled to begin in the second half of July.

9. Other Business

Motion by Art Whitman/Scoggins 2nd: To accept the International \$2800 engine warranty on the new tandem truck. Motion carried 3-0-0.

10. Review of Action Items

Place “Help Wanted” ad for recording clerk on website.

11. Adjournment

Motion by Mitch Race/Scoggins 2nd to adjourn at 9:03PM. Motion carried 3-0-0.

Submitted by Scoggins/Becker