

**Town of Shaftsbury
Selectboard Regular Meeting
6:00 PM
Monday, July 21, 2014
Cole Hall, 61 Buck Hill Road, Shaftsbury**

Members Present: Tim Scoggins, Art Whitman, Mitch Race, Margy Becker

Members Absent: Tony Krulikowski, Ken Harrington

Others Present: Michael Batcher, Rich Jorgensen, Terry Stacy, Deena Ruege, Helen Olney, Cub Scout Leader Tammy Endres and Cub Scout Troop #333, Lexey Covell, Rich Jorgensen, Ryan Bottesi, Brian LaCroix, Chris Heins, Jennifer McGean

6:00 PM Work Session –SWIP/Hazard Mitigation Planning (BCRC)

At 6:00 PM, work session was called to order by Tim Scoggins.

Michael Batcher from BCRC discussed implementing a Solid Waste Plan for Shaftsbury.

Town has one year from June 2014 to develop own plan based on Universal Recycling Plan.

Michael asked that the Selectboard appoint a key person. Mitch Race will be key person along with new Town Administrator.

Michael Batcher then discussed Hazard Mitigation Plan to be put in place so that the Town will be readily eligible for FEMA funding if there is a need in the future.

6:30PM Regular Meeting

1. Call to Order
6:35 PM—Regular meeting called to order by Tim Scoggins
2. Conflict of Interest Statement
No conflicts of interest
3. Approval of Minutes
The minutes for the July 7th meeting will be reviewed at the next meeting
4. Approval of Warrants

Motion: Tim Scoggins motions to approve warrants for \$83,641.02. Mitch Race 2nds. 3-0-0.

Motion: Tim Scoggins motions to approve retirement warrant for \$119.24. Art Whitman 2nds. 3-0-0.

Motion: Tim. Scoggins motions to approve payroll warrant for \$18,350.47. Mitch Race 2nds. 3-0-0.

5. Announcements

Art Whitman announces White Creek Road will be closed for a portion of tomorrow to fix the patch in front of Brownell's.

Mitch Race announces the Shaftsbury Historical Society is having a chicken barbecue on August 2nd at the Governor Galusha Homestead . Tickets are \$12 at the Chocolate Barn or you can see him. This is a limited engagement for 125 guests.

6. Public Comments

A. Rich Jorgensen of Bank Street expressed concern over chronic speeding on Bank Street. Road is posted at 25 mph. He recommends additional signage and additional patrol. There was a sign across from 45 Bank Street, which was removed during construction. There is only one sign for a one-mile length of the road from the North Bennington line to Rollin Road.

Tim Scoggins will look into putting the sign back. Sheriff will patrol with speed signal after construction is complete.

Art Whitman states North Bennington has received a grant to widen part of the road. The road will be paved from railroad tracks to Rollin Road. Only the concrete part in North Bennington will be widened and project will start next week.

Terry Stacy says that the State asked that the 25 mph sign on Bank Street and asked not to put back because it will be replaced.

The State will redo the road under the "High Risk Rural Roads Grant." This work may be completed in 2015 or 2016.

The ordinance will be looked at to verify if it is 25 mph.

B. Margy Becker read a letter from Harold Rowe, a longtime Village resident. The letter states that although a property on Sycamore Lane was purchased recently, it is still badly neglected.

Property will be looked at.

7. Recognition of Cub Scouts for Tilgner Trail Improvements – Howard Park

Deena Ruege and Helen Olney, members of the Recreation Committee, present certificates to Cub Scout Troop #333 and their leader Tammy Endres for their work maintaining and beautifying Tilgner Trail.

Tim Scoggins thanks the Cub Scouts and the Recreation Committee members.

8. Shaftsbury Snow Pilots

Mitch Race received a letter from Ryan Bottesi on behalf of the Shaftsbury Snow Pilots to allow members of the Snow Pilots to travel on the untraveled shoulders on Cider Mill Rd, East Rd, Glastenbury Rd, Holy Smoke Rd, Potter Montgomery Rd, Reservoir Rd, and Trumbull Hill Rd. on their snowmobiles from December 16 to April 15 to access trails.

Ryan Bottesi spoke about accessing trails from main roads. It would really only be on East Road.

Brian LaCroix of the Snow Pilots states that motor vehicle rules apply. Speeding should not be an issue.

Motion: Mitch Race motions to allow the Shaftsbury Snow Pilots on specific listed roads during the period of December 16 to April 15. Art Whitman 2nds.

Tim Scoggins amends motion.

Motion: Tim Scoggins motions to allow Shaftsbury Snow Pilots on specific listed roads during the period of December 16 to April 15, unless an ordinance is required. Mitch Race 2nds. 3-0-0.

9. Road Foreman Update

Terry Stacy states that most of the roads are graded. 75% of mowing is done. White Creek Road is ready for blacktop.

Margy Becker discusses that the patch in front of Brownell's is an \$8,100 cost, which the Board has not approved.

Terry Stacy discusses that North Bennington has \$13,000 that they have not spent for a road grant. Since it is the same project, they are going to see if they can transfer the funds to us.

Mitch Race states that the job should go to bidding because the cost is over \$3,000.

We have sole-sourced Peckham. We have to figure out how to resolve reclamation cost.

Mitch Race is concerned that we are burning our entire paving budget for the year.

Brownell patch is about 150 feet for an additional cost of \$8180.

Terry Stacy states that chloride can come out of our chloride budget, instead of the project budget.

Tim Scoggins states that if we get the extra money, we can think about paving an extra 1,000 feet.

Mitch Race states that this should have gone out to bid because it is a change in the project scope and cost.

Tim Scoggins states that we are all in agreement that we are not going to approve extra paving tonight and we will not think about it unless we can get grant money from North Bennington.

VT Trans will not give emergency funds for the Brownell patch. They did not consider this an emergency.

Margy Becker states that to amend the project scope, a memorandum of understanding would have to be signed between North Bennington and Shaftsbury.

We need to accept Beaudoin's estimate for sinkhole. It is three waterline ditches and one culvert.

Mitch Race motions to accept Beaudoin's patch of 150 feet, with 3 waterlines and 1 culvert for \$10,710. Art Whitman 2nds. 3-0-0.

b. Roadside Mowing—Status of Tractor

Terry Stacy will contact Vermont Local Roads to see if anyone wants to buy tractor. Side mower is back together and actually runs.

Margy Becker states that Mitch Race brings up blatant omission in purchasing policy. We need to refine purchasing policy.

If an emergency rises, we need to add to the bidding process at the same or less price.

Tim Scoggins asks Mitch Race if he believes the spirit of purchasing policy was not violated by patching for \$8,000 and \$10,000 above threshold to have bid.

Motion: Mitch Race motions to allow increase of \$7,000 for two extra hydraulic lifts on dump trucks which still comes in as the next lowest bid. Art Whitman 2nds. 3-0-0.

11. Treasurer – Financial Reports

Not available for tonight's meeting

12. Town Plan

Art Whitman discusses various suggests to changes to maps and text with Tim Scoggins and Mitch Race.

Christian Heins asks if revised version will be available to the public. He would like to see marked up version.

If public changes to the town plan are requested, a hearing will take place fifteen days after final plan is presented.

13. Town Administrator's Report

Business will be organized to ensure new person is well aware of the Sidewalk Project, Landfill Mowing and Payroll issue.

There are one or two more performance reviews for last fiscal year.

Bookkeeping is OK. We are on budget with Bill (Fisk).

Tim Scoggins states to Margy Becker that on behalf of the town, thank you for your service.

14. Other Business

Don Greene Road needs to be added to the agenda.

15. Review of Action Items

- Need to finalize Don Greene Road
- Language on Parks
- Review property on Sycamore Lane
- New Signage for Bank Street
- Michael Batchers "Pay As You Throw" adoption
- Mitch Race and the new Town Administrator will be part of the Hazard Mitigation Plan to get grant.
- Tim Scoggins will send today's edits to the Town Plan to the Planning Commission
- Snow Pilot ordinance will be checked.

16. Executive Session for Personnel Issues.

Motion: At 9:05, Tim Scoggins motions to enter into executive session for personnel discussion. Art Whitman 2nds, 3-0-0.

9:20 Reconvene in regular session

Motion: Tim Scoggins motions that Selectboard will offer David Kiernan the job of Town Administrator at the currently paid salary. Art Whitman 2nds. 3-0-0.

9:21: Motion to adjourn. Scoggins/Whitman, 3-0-0

17. Adjournment

Motion: Tim Scoggins motions to adjourn at 9:21 PM. Art Whitman 2nds. 3-0-0

Prepared by Jennifer McGean