

Town of Shaftsbury Select Board meeting  
July 17, 2017

1. Call to order

The meeting came to order at 6:30 pm. Present were board members Ken Harrington, Art Whitman (vice-chair, who ran the meeting), Tony Krulikowski, and Joe Barber. Town Administrator David Kiernan was also present. Tim Scoggins was absent.

2. Conflict of Interest statement

There were none reported.

3. Approval of minutes

None were sent out for approval.

4. Warrants

- Warrant# 2: \$192,920.13. Mr. Krulikowski moved to approve the motion. Mr. Harrington seconded the motion. Mr. Whitman highlighted expenses greater than \$1000. The motion passed 4-0-0.
- Payroll Warrant # 1: \$17,587.45. Mr. Krulikowski moved to approve the motion. Mr. Harrington seconded the motion. The motion passed 4-0-0.
- Water warrant # 2: \$2,773.92. Mr. Krulikowski moved to approve the motion. Mr. Harrington seconded the motion. The motion passed 4-0-0.
- Check warrant # 42: \$250, to the State of Vermont for marriage licenses. (These funds were formerly kept by the Town clerk.) Mr. Krulikowski moved to approve the motion. Mr. Harrington seconded the motion. The motion passed 4-0-0.
- Check warrant # 26: \$8,804.55. . Mr. Krulikowski moved to approve the motion. Mr. Harrington seconded the motion. The motion passed 4-0-0.
- Payroll warrant: \$15,911.83. . Mr. Krulikowski moved to approve the motion. Mr. Harrington seconded the motion. The motion passed 4-0-0.

5. Announcements

There were none.

6. Treasurer's report

- Melanie Dexter said they closed out the year uneventfully. She doesn't have a year-end final number yet, but it appears it will be at about 100% of budget.
- Ms. Dexter expanded upon the report. She noted the water department payment in July. Highway state aid, delinquent taxes, tax prebate came in. We will probably need to tap the line of credit in August.
- She explained the line of credit note approval forms and the signing process, and said that it is common to run out of cash at this time.

7. Annual tax anticipation note approval for \$300,000.

Mr. Harrington moved to borrow at most \$300,000 in anticipation of taxes. Mr. Krulikowski seconded the motion. The motion passed 4-0-0.

8. Road foreman report

- Mr. Washburn was not present. Mr. Kiernan asked the board to view the lights at Church and 7A, and confirm that they are as dim as required so he can submit the final invoice for the sidewalk grant. It was agreed the board will view them and report back.
- Mr. Harrington asked about the radar light near the cemetery. Mr. Kiernan said we need to keep the tree nearby trimmed, or perhaps ask the installer to visit it.
- Wash-outs have been addressed. Culverts have been installed. Grading and ditching have been done on Daniels Rd.
- Road crew numbers have been greatly reduced by a retirement and an employee leaving for another job. Mr. Kiernan thinks by renting an additional vehicle they can stick to the schedule they developed for the summer.
- Mr. Kiernan asked for permission to hire one or two part-time temporary employees through the end of the season. Some people have indicated interest in the positions. Mr. Kiernan pursued this route about two years ago for winter plowing and has a template for the contract. These positions would offer no benefits. Mr. Harrington moved to allow Mr. Kiernan to hire up to two temporary positions. Mr. Krulikowski seconded the motion, which passed 4-0-0.

#### 9. Dog licenses and ordinance violations

Mr. Kiernan reminded citizens that unless dogs are registered, next week the constables will start issuing warnings, at which point fees will go up. Ten days later, a summons will be issued and costs will go up dramatically into the hundreds of dollars depending on the number of dogs. Right now there are 84 persons and about 120 dogs with expired registrations.

#### 10. Town garage update

The bond was sold on July 13<sup>th</sup>, at about 3-3.5% over twenty years. This Friday we will dig test pits where the septic field is projected to go. Goldstone Architects are working on creating the bidding documents. Everything is moving ahead on schedule. We will go out to bid in early September for approval around November and for construction in 2018. The yellow trailer will be taken down this summer. The old transfer station will be taken down beginning in October.

#### 11. Other business

Mr. Kiernan reported he will have an environmental company come in to check for mold in the ceiling over the entry door, where the roof has leaked. (Recent tests of the air for mold came back fine.) The proposed renovation of the second floor would have cost about \$40K, but if there is a mold issue we may have to rethink the renovation and even consider vacating the building.

Mr. Whitman said the board should be prepared to review the use of various town funds, some of which are not highly restricted. It was agreed to have the chair of the Board of Public Trustees, Rob Steuer, come in to talk about the funds.

#### 12. Review of action items

Take a look at the corner lights and report back to Mr. Kiernan.

#### 13. Adjournment

Mr. Krulikowski moved to adjourn at around 7:25 p.m. Mr. Harrington seconded the motion, which passed unanimously.