

Town of Shaftsbury Select Board
June 4, 2018

1) Call to order

The meeting came to order at 6:30 pm. Present were select board members Art Whitman (vice-chair), Tony Krulikowski, and Joe Barber. Also present was town administrator David Kiernan. Mr. Whitman extended the board's sympathies to Ken Harrington and his family on the recent passing of his wife.

2) Conflict of interest statement

No one reported a conflict of interest with any item on the agenda.

3) Approval of minutes

Minutes were postponed.

4) Warrants

Payroll warrant #24, \$17,066.85: Mr. Krulikowski moved to approve the motion. Mr. Barber seconded the motion, which passed 3-0-0.

Check warrant # 42, \$17,313.60. Mr. Krulikowski moved to approve the motion. Mr. Barber seconded the motion, which passed 3-0-0.

5) Announcements

The unlicensed dog list (58 dogs) will be turned over to the constable. Summonses will be issued after a two-week warning period.

The transfer station has a new traffic pattern, which is signed. Mr. Kiernan hopes that customers can move through the new pattern fairly quickly.

6) Public comments

There were none.

7) Treasurer report

Ms. Dexter pointed out that the budget is right on target and looks a lot like last year's, though revenues and expenditures are a tiny bit behind last year. The garage bond has been dipped into twice. The balance will begin to fall quickly very soon. A tax rate can't be set until the Grand List has been set. It will be late. Ms. Dexter will seek a line of credit.

8) Town Insurance Proposals

a. VLCT PACIF

Larry Smith and Fred Satick **sp?** presented for VLCT, noting that all services and coverages are designed with municipalities in mind. Mr. Smith noted:

- they will guarantee replacement (vs. insured) costs;
- they will offer flood coverage (and earthquake) with \$1000 deductible, and do not exclude any buildings in the floodplain;
- in the case of vehicle destruction, PACIF will secure a vehicle as good as the one lost;
- general liability is \$10 million;
- the pollution amendment probably does not cover things related to a closed landfill (but Mr. Satick will check for sure);
- D&O insurance covers every official, including elected officials;
- Cyber-coverage (most often for unintentional sharing of personal identification) is included in the blanket policy;
- PACIF will prorate the fee for a January 1 start.
- It is possible that, if a disaster hits the state, the rates could go up (as the fund is depleted by affected member towns). PACIF insures itself too to some extent.

- PACIF offers “dividends” for some towns, depending on their time in PACIF and their loss experiences;
- They offer workshops;
- They provide free and convenient drug testing services;
- They provide free legal referrals re employment actions;
- Employees are eligible for various free services;
- PACIF provides HR services.
- PACIF reviews contracts for such things as highway garages.
- PACIF members get a 50% discount to attend VLCT workshops.

Mr. Kiernan said the town belongs to VLCT, but not to PACIF.

b. The Richards Group

Mr. Dave Newell presented on behalf of the Richards Group.

- Coverage dates are 7/1-6/30.
- \$5 million is maximum coverage with a \$1000 deductible.
- No town property is in the floodplain.
- Building code updates are included in the plan.
- Equipment breakdown is covered.
- Replacement costs are offered on fire trucks. (The town insures all FD equipment.)
- Computer coverage can be reduced from the present level.
- Coverage for all town employees except treasurer is offered. A separate bond is included for the treasurer.
- Liability for sexual molestation is covered.
- Pollution except for landfill is covered.
- Mr. Newell said in the many years they’ve covered the town they’ve never approached even the present \$5 million limit.
- Several schedules cover law enforcement, vehicles, some issues with volunteers, workers’ comp, employment practices, rec department accidents.
- Mr. Newell will provide a price for a \$10 million policy, with a different cyber policy than the default policy and without the flood insurance.
- The Richards Group is fully insured, rather than self-insured as is the case with PACIF.

9) Roads report

Mr. Kiernan asked for approval from the Select Board to request funds from a Better Roads grant already approved by VTrans. These projects will be completed in 2019. Mr. Krulikowski moved to sign BR 0523. Mr. Barber seconded the motion, which passed 3-0-0.

Mr. Kiernan asked for a vote to award the East Rd. paving project, bids for which were opened at the last meeting (from Beaudoin and Springfield). Mr. Kiernan reminded the board of the significant differences between the two bids. Mr. Krulikowski moved to award the contract to Springfield. Mr. Barber seconded the motion, which passed 3-0-0.

Mr. Kiernan noted there will be road closures on Tinkham next week to install a culvert across the road and perhaps drop some trees.

Mr. Kiernan said he’d been getting excess weight applications even though the Town hasn’t solicited them and hasn’t come to a decision regarding weight restrictions. Mr. Kiernan will approve the few applications.

Mr. Kiernan will invite an engineer in to discuss how roads should be rebuilt and best maintained.

10) Town garage/transfer station project

Construction on the new transfer station begins on June 5. It should take about six weeks. Estimating is continuing. The second staircase has been eliminated. Some fans have been deleted. The fixed welding hood has been replaced with a portable unit. We should have the final designs in a couple of weeks.

11) Review of action items

Mr. Kiernan will get insurer's follow up to the board.

Mr. Kiernan will arrange for an engineer to visit to talk about roads.

12) Adjournment

Mr. Krulikowski moved to enter executive session for a personnel issue at 6:40 pm. Mr. Barber seconded the motion, which passed 3-0-0.