

Shaftsbury Select Board  
June 15, 2020

1. Call to Order

The meeting came to order at 6:31 pm. Present were Selectmen Tim Scoggins (chair), Tony Krulikowski, Joe Barber, and Art Whitman. Also present were town administrator David Kiernan and treasurer Melanie Dexter.

2. Conflict of Interest Statement

By roll call, it was confirmed that no one present had a conflict of interest with any item on the agenda.

3. Minutes

Mr. Whitman moved to approve the June 1 minutes. Mr. Krulikowski seconded the motion, which by roll call vote passed 3-0-1.

4. Warrants

- Payroll warrant #25, \$23,199.53. Mr. Krulikowski moved to approve the warrant. Mr. Whitman seconded the motion, which by roll call vote passed 4-0-0.
- Check warrant #32, \$31,632.45. Mr. Krulikowski moved to approve the warrant. Mr. Whitman seconded the motion, which by roll call vote passed 4-0-0.
- Water warrant #2, \$346.00. Mr. Krulikowski moved to approve the warrant. Mr. Barber seconded the motion, which by roll call vote passed 4-0-0.

5. Announcements

Mr. Kiernan announced that everyone who has an unlicensed dog will be receiving a letter notifying them that late licensing fees will be foregone until July 1, after which the late fee will be \$12 for altered dogs and \$14 for unaltered dogs. This action is required by the State.

Mr. Scoggins noted that the Board of Civil Authority has decided to move the primary election in August and the national election in November to the new town garage on North Road, where social distancing measures can be met. All are encouraged to vote by absentee ballot. More information can be found at [www.shaftsburyvt.gov](http://www.shaftsburyvt.gov).

6. Public Comments—by teleconference only

There were none.

7. Treasurers Report

Ms. Dexter summarized: the town is in pretty good shape for cash; a lot of water payments are coming in.

The Board must vote to approve the tax-anticipation line of credit application for \$500,000. Mr. Whitman moved to sign the Town of Shaftsbury tax-anticipation borrowing line of credit resolution. Mr. Krulikowski seconded the motion, which by roll call vote passed 4-0-0.

A non-arbitrage certificate must also be approved. Mr. Whitman moved to approve the certificate. Mr. Krulikowski seconded the motion, which by roll call vote passed 4-0-0.

Mr. Kiernan asked that Mr. Scoggins come into the town office to sign these and other documents in the presence of the Town Clerk at 10 a.m. Wednesday.

8. Emergency Manager Report –Paul Dansereau

Mr. Kiernan reported that Mr. Dansereau will forego Select Board presentations until significant changes in the emergency declaration are made. Meanwhile, residents should visit the Agency of Commerce and Community Development and the Department of Health websites, among others, for further detailed information.

#### 9. Town Operations update

Mr. Kiernan reported that the Town office remains closed except for researchers by appointment. He said he appreciates everyone's cooperation.

#### 10. DPW Report

Mr. Kiernan reported that black top patching has taken place on East Road. On White Creek Road and Hawk Avenue aprons have been put in place. Signs that have been knocked down or stolen have been replaced. Several roads have been graded. Ditching is going on along Murphy Hill Road. Roadside mowing has started, using the town mower. The contract mower will begin in about two weeks. A seasonal worker has been helping in the parks.

In the next two weeks, DPW hopes to grade several roads. The Murphy Hill ditching will continue. All ditches will be seeded and mulched. A pre-bid meeting for the Hollow Hide-a-Way project will be held. Some hazard trees will be taken down by a contractor. A long-standing problem on Tinkham will be explored. (Perhaps ledge is interfering. A cross-road culvert may be needed.) More road signs will be erected. Park maintenance will continue. The Norshaft Lions will be helping with parks maintenance. An RFP for drainage work in Howard Park should be issued shortly.

#### 11. Sheriff's contract

The proposed new contract reduces the hours from seventeen to fifteen hours per week at \$45/hour for a maximum of \$35,100. Mr. Kiernan will ask the sheriff to focus on the village, especially Cleveland Avenue. Mr. Whitman moved to renew the sheriff's contract. Mr. Krulikowski seconded the motion, which by roll call vote passed 4-0-0.

#### 12. MOU, Shaftsbury and Glastenbury

The proposed new contract is the same as the last one, with only the dates changed. Ricky Harrington of Glastenbury concurs with the MOU language. The State contracts out the plowing for Glastenbury Road. Mr. Whitman moved to renew the MOU between Shaftsbury and Glastenbury for municipal services. Mr. Krulikowski seconded the motion, which by roll call vote passed 4-0-0.

#### 13. Other Business

Mr. Kiernan asked that the annual agreement with Sullivan and Powers for the fiscal 2020 audit be renewed. The total fee is \$16,800. Mr. Whitman moved to hire Sullivan and Powers to do the annual audit for \$16,800. Mr. Krulikowski seconded the motion, which upon roll call vote passed 4-0-0.

Mr. Kiernan asked that the Town authorize Dufresne to apply for a state revolving loan for phase one of the water infrastructure design in the amount of \$65,000. (The loan would be paid back by a later grant.) Mr. Whitman moved to approve the motion. Mr. Krulikowski seconded the motion, which upon roll call vote passed 4-0-0.

Mr. Whitman asked if the plaque for Mr. Mattison the Select Board approved some meetings ago had been pursued. Mr. Scoggins will follow up on it.

#### 14. Review of Action Items

Mr. Scoggins will check with Tomasi re a plaque for Mr. Mattison.

Mr. Scoggins will come to Town Hall Wednesday morning to sign documents.

Mr. Scoggins and Mr. Whitman will attend a meeting with North Bennington to discuss several issues concerning the two water departments.

15. Executive session to discuss contracts.

Mr. Whitman moved to enter executive session to discuss contracts. Mr. Krulikowski seconded the motion, which upon roll call vote passed 4-0-0.

Upon returning from executive session, Whitman moved, and Krulikowski seconded, that, on advice of our insurer, VLCT PACIF, the Town of Shaftsbury will inform all private contractors working for the town that they must carry worker compensation insurance, and that they may not work for the town until they are covered. The motion passed by roll call vote of 3-0-0.

16. Adjournment