

Town of Shaftsbury Select Board (SB) meeting

Monday, May 20, 2024

In person at Cole Hall and remotely via Zoom

1. Call to Order

The meeting came to order at 6 p.m. Present were selectpersons Naomi Miller (chair), Mike Cichanowski, Martha Cornwell, and Tony Krulikowski. Also present were Paula Iken, town administrator, and Jen Holley, webmaster and Zoom coordinator.

2. Conflict of Interest Statement

No one reported a conflict of interest with any item on the agenda.

3. Minutes

There were none.

4. Warrants

Check warrant #42, \$52,091.89. Mr. Krulikowski moved to approve the warrant. Mr. Cichanowski seconded the motion, which passed 4-0-0.

Payroll warrant #18, \$25,147.83. Mr. Krulikowski moved to approve the warrant. Mr. Cichanowski seconded the motion, which passed 4-0-0.

Payroll warrant #19, \$24,180.69. Mr. Cichanowski moved to approve the warrant. Mr. Krulikowski seconded the motion, which passed 4-0-0.

Payroll warrant #20, \$26,460.05. Mr. Krulikowski moved to approve the warrant. Mr. Cichanowski seconded the motion, which passed 4-0-0.

Payroll warrant #21, \$30,085.32. Krulikowski moved to approve the warrant. Mr. Cichanowski seconded the motion, which passed 4-0-0.

Payroll warrant #22, 25,303.19. Krulikowski moved to approve the warrant. Mr. Cichanowski seconded the motion, which passed 4-0-0.

Payroll warrant #23, \$33,369.33. Krulikowski moved to approve the warrant. Mr. Cichanowski seconded the motion, which passed 4-0-0.

5. Announcements

Ms. Cornwell announced the Memorial Day parade will be held Monday May 27, beginning at 8:30 a. m. The parade will step off at 9 a.m. and will circle around Cleveland Avenue and to the cemetery before returning to Cole Hall.

6. Public Comments

There were none.

7. Treasurers Report

Ms. Dexter reported on the cash flow report. She noted that, as always at this time of year, she is keeping an eye on the cash balance, of \$215K or so at present. Delinquent taxes continue to come in, as will school reimbursement shortly. She has notified our bank that we'll

probably need a line of credit. She will aim to have the paperwork ready for the first SB meeting in July. The reserve funds report shows the reverse side of a check written earlier on ARPA funds.

8. Memorial Day Parade Update

Town Clerk Marlene Hall updated the group. Mr. Krulikowski couldn't find anyone to mobilize antique cars. Mr. Cichanowski couldn't elicit enthusiasm for elementary school participation. The MAUHS band will participate. Ms. Hall said she's checked in regarding the fire department joining in.

9. LEMP Report – Paul Dansereau

Emergency Management director Dansereau explained the local emergency management plan (LEMP). He said it outlines coordination at the local level with state activities in the event of an emergency and explained some of the items the plan covers. The plan gets updated annually.

Mr. Dansereau noted that the elementary school is not a Red Cross shelter. He described some of the ways that could be addressed if the town so wished. Ms. Miller noted that since the only regional shelter is the middle school, perhaps Shaftsbury would want to imagine how to transport people to the middle school. These and other items could be included in the LEMP.

Ms. Cornwell suggested placing the funds for emergency response referenced in the LEMP in the town budget as a line item. Mr. Cichanowski and Ms. Miller noted some errors in the contact list.

Ms. Cornwell suggested a committee to research the emergency management situation in Shaftsbury. Ms. Cornwell moved to accept the LEMP presented by Mr. Dansereau. Mr. Cichanowski seconded the motion, which passed 4-0-0. Ms. Cornwell amended the motion to say that the Select Board chair is authorized to sign the LEMP. Mr. Cichanowski seconded the motion, which passed 4-0-0. It was agreed to create and convene a committee to research emergency management in the Town.

Mr. Dansereau shared notes from the last meeting of the regional emergency management committee, which contains mention of helpful resources.

10. EMS Proclamation

Three members of the Bennington Rescue Squad joined the meeting and introduced themselves. Ms. Miller read a proclamation describing the services offered by the Squad, thanking the Squad for their service to the region, and proclaiming the week of May 19-May 25 as Emergency Medical Services week. Mr. Cichanowski moved to adopt the proclamation. Mr. Krulikowski seconded the motion, which passed 4-0-0.

11. Schedule Quarterly Reports from Committees/Town Officials

Ms. Cornwell reminded the board that they'd discussed having the Town's committees submit regular reports. On discussion, it was agreed that, starting in July, the chairs of all standing and ad hoc committees and other appointees who submit reports for the annual reports shall submit quarterly reports to the Select Board via the town administrator. (Those who have nothing to report could pass on the task for that quarter.) They will be shared with the SB on a staggered basis, over a few weeks.

12. Other Business

Ms. Iken reported Joe Vadakin requested permission to use the newly purchased house adjacent to Cole Hall for fire training purposes. It will not be burned but instead will be engulfed in smoke using a theatrical smoke machine only. Mr. Krulikowski moved to approve the request. Mr. Cichanowski seconded the motion, which passed 4-0-0.

Ms. Miller asked to schedule a discussion of stormwater management as it affects the Town roads on June 3. Mr. Yannotti can help lead the discussion. Ms. Miller asked the public to prepare by reading the document on the home page of the town website.

13. Review of Action Items

The EMS proclamation will be sent to the Bill Camarda of Bennington EMS.

A committee to research the Town's emergency response status will be formed.

14. Adjournment

The SB turned to a discussion of action on the dispute with the North Bennington water board.