



www.shaftsburyvt.gov

Town of Shaftsbury

Municipal Offices at Cole Hall

Meeting Minutes

PO Box 409
61 Buck Hill Road
Shaftsbury, VT
05262-0409
(802) 442-4038

Select Board Special Meeting

Date of Meeting: October 16, 2024, in person at Cole Hall and remotely via Zoom

Members Present: Martha Cornwell (presiding), Mike Cichanowski, Tony Krulikowski, and Town Administrator, Paula Iken.

1. Call to order

The meeting came to order at 4 p.m.

2. Conflict of interest

No one reported a conflict of interest with any item on the agenda.

3. Basement moisture issues

Ms. Cornwell reported that several folks had met with Paul Miller, a hydrologist, and that Ms. Iken had met with Matt Edmonds, a stone mason, in the last couple of days. She said Ms. Iken would summarize those meetings, after which the board will discuss next steps.

Ms. Iken said Mr. Miller thought groundwater is not an issue, and that water is therefore not coming up from the floor. Mr. Miller recommended that Mr. Edmonds visit the site. He did so.

Mr. Edmonds said gutters would probably not help much. The building is in excellent shape for its age. Repointing isn't necessary, but the mortar needs plugging in several locations. Once repaired, the west and north walls should be sprayed with a waterproofing substance. The newer windows downstairs have to be reinstalled and resealed. The bottom windowsills on the old windows are rotted, and should be repaired. He will send us a quote. He promised it wouldn't be too pricey. He said he wouldn't be able to do the work until next year.

Mr. Cichanowski moved to authorize Ms. Iken to issue RFPs for the demolition work, any electrical work, and to pursue the treatments to the exterior. Mr. Krulikowski seconded the motion, which passed 3-0-0. Ms. Iken will contact Ed Shewell, who installed the basement windows. Ms. Cornwell asked Ms. Iken to check with VLCT to confirm that "under contract" is sufficient to meet the ARPA requirements.

Ms. Iken said the trailer will be delivered on October 17.

4. Other business

There was none.

5. Action items

- Ms. Iken will issue RFPS.

6. Adjournment

Mr. Cichanowski moved to adjourn at 4:15 p.m. Mr. Krulikowski seconded the motion, which passed 3-0-0.