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Town of Shaftsbury

Municipal Offices at Cole Hall

Meeting Minutes

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Special - Water & Select Board Meeting Minutes

Date of Meeting: Monday January 13th, 2025

Town of Shaftsbury Water Board Meeting

1. Call to Order

The meeting came to order at 5:30 p.m. Present were selectpersons Naomi Miller (chair), Martha Cornwell (vice-chair), Mike Cichanowski, and Tony Krulikowski. Also present were town administrator Paula Iken, water superintendent Josh Brace and 1 members of the public.

2. Conflict of Interest Statement

No one expressed a conflict of interest with any item on the agenda.

3. Minutes

Water superintendent Josh Brace presented information on water meter replacement options.

Treasurer Melanie Dexter recommended an abatement on a bill issued in error to a neighbor during a real estate closing of \$73.00

4. Executive Session – Legal

Mr. Cichanowski moved to enter executive session at 5:53 p.m. to discuss legal issues. Mr. Krulikowski seconded the motion, which passed 4-0-0.

Mr. Cichanowski moved to exit executive session the meeting. Mr. Krulikowski seconded the motion, which passed 4-0-0 at 6:07 pm.

Meeting adjourned 4-0-0 at 6:08 p.m.

Town of Shaftsbury Select Board Meeting

Monday, January 13, 2025

In person at Cole Hall and remotely via Zoom

1. Call to Order

The meeting came to order at 6:07 p.m. Present were selectpersons Naomi Miller (chair), Martha Cornwell (vice-chair), Mike Cichanowski, and Tony Krulikowski. Also present were town administrator Paula Iken and 6 members of the public.

2. Conflict of Interest Statement

No one expressed a conflict of interest with any item on the agenda.

3. Minutes

Public comments: There were none.

4. Announcements

Martha Cornwell announced there will be a special town meeting on Tuesday, February 11th at Shaftsbury Elementary School. There will be a proposal on whether to purchase the former Shaftsbury Medical Associates building using some surplus money from this past fiscal year. There will be an informational session at 5:30 and then after that, a floor vote. All are encouraged to attend.

5. Warrants

Check warrant #25020, \$121,358.32. Mr. Cichanowski moved to approve the warrant. Mr. Krulikowski seconded the motion, which passed 4-0-0.

Payroll warrant #14, \$19,945.29. Mr. Cichanowski moved to approve the warrant. Mr. Krulikowski seconded the motion, which passed 4-0-0.

Check warrant #25019, \$84,080.00. Mr. Cichanowski moved to approve the warrant. Mr. Krulikowski seconded the motion, which passed 4-0-0.

Payroll warrant #6, \$21,307.93. Mr. Cichanowski moved to approve the warrant. Mr. Krulikowski seconded the motion, which passed 4-0-0.

Check warrant #25017, \$30,233.40. Mr. Cichanowski moved to approve the warrant. Mr. Krulikowski seconded the motion, which passed 4-0-0.

PR check #1, \$10,000.00. Building purchase escrow payment, \$10,000 for Maple Leaf Realty. Mr. Cichanowski moved to approve the warrant. Mr. Krulikowski seconded the motion, which passed 4-0-0.

Payroll warrant #ref1, \$28,868.41. Mr. Cichanowski moved to approve the warrant. Mr. Krulikowski seconded the motion, which passed 4-0-0.

Payroll warrant #13, \$22,857.32. Mr. Cichanowski moved to approve the warrant. Mr. Krulikowski seconded the motion, which passed 4-0-0.

Payroll warrant #12, \$20,575.48. Mr. Cichanowski moved to approve the warrant. Mr. Krulikowski seconded the motion, which passed 4-0-0.

Warrant #5, \$19,611.44. Mr. Cichanowski moved to approve the warrant. Mr. Krulikowski seconded the motion, which passed 4-0-0.

6. Public Comments

Betsy Habberfield spoke on the need to move the town offices due to mold issues.

Alan Baker opposed the moving the town offices.

A discussion of town communications and information sources.

7. Treasurers Report:

Ms. Dexter reported on the cash flow for December 2024 and a cash balance of \$1,649,325.01. Ms. Dexter warned that expenditures are running ahead of the previous year at this time.

9. DPW report

Mr. Yannotti has posted bids for gravel hauling and the road crew is preparing for winter weather.

Mowing bid: Awarded to Sycamore Landscaping 4-0-0

10. New state ethics law: New yearly training required for judicial and quasi-judicial boards in Vermont (Select board and DRB in Shaftsbury). The Select board must appoint a liaison and will do so at the January 27th meeting.

11. Fiscal 2026 Budget: 2nd review of budget.

Discussion of healthcare change to MVP plan

Sherriff budget increased to \$90,000 providing 1,125 sheriff hours for Shaftsbury in FY2026.

FY 2026 Budget: \$2,972,493. A 5.9% increase over the prior year.

12. Meeting adjourned: Mr. Cichanowski moved to adjourn the meeting. Mr. Krulikowski seconded the motion, which passed 4-0-0 at 7:46 pm.