



www.shaftsburyvt.gov

Town of Shaftsbury

Municipal Offices at Cole Hall

Meeting Minutes

PO Box 409
61 Buck Hill Road
Shaftsbury, VT
05262-0409
(802) 442-4038

Special - Select Board Meeting Minutes

Date of Meeting: Wednesday January 22nd, 2025

Town of Shaftsbury Select Board Meeting

1. Call to Order

- 1.1 Michael Cichanowski called the special meeting of the Shaftsbury Select Board to order at 12:00 PM.
- 1.2 A quorum was not initially present but was confirmed before proceeding.

2. Conflict of Interest Statement

- 2.1 Board members were asked if they had any conflicts of interest regarding the agenda items.
- 2.2 No conflicts of interest were stated.

3. Public Comments

- 3.1 There were no public comments.

4. Approval of Town Budget Warning for Annual Town Meeting in March

- 4.1 There was initial confusion about the timeline for approving the town budget warning, but this provided an opportunity to make necessary additions.
- 4.2 The complexity of the weekend and communication delays contributed to the adjustments needed.

5. Other Business

5.1 Town Administrator, Paula Iken provided information regarding two requests for articles on the March ballot:

- **Delinquent Tax Collector:** A request to increase the term from one year to three years.
 - **Constables:** A request to increase their terms from one year to two years.
- 5.2 Discussion on the requirement of two meetings for approval, similar to past changes like the Listers to Assessor transition.
 - 5.3 Clarification on whether the school budget vote should be mentioned in the town warning.
- It was determined that the school issues its own warning and budget.
 - A suggestion was made to include a blurb about the informational meeting for the school budget in the town report.
 - 5.4 Agreement on the importance of extending term lengths for continuity and efficiency.
 - 5.5 Acknowledgment of the learning curve and efforts to document processes for future reference.

6. Review of Action Items

- 6.1 **Check the timeline** for placing articles on the ballot and confirming necessary steps.
- 6.2 **Confirm the print deadline** for the town report (tentatively at the end of the month).
- 6.3 **Schedule agenda items** for the next Select Board meeting on January 26th to continue discussions.
- 6.4 **Confirm Select Board meeting dates** for February: February 3rd and the possibility of rescheduling the second meeting due to Presidents' Day.

7. Adjournment

- 7.1 A motion to adjourn was made by Martha Cornwell and seconded.
 - 7.2 The meeting adjourned with all in favor.
-