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Town of Shaftsbury

Municipal Offices at Cole Hall

Meeting Minutes

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Select Board – Special Meeting

Monday, January 27, 2025

In person at Cole Hall and remotely via Zoom

1. Call to Order

The meeting came to order at 6:02 p.m. Present were selectpersons Naomi Miller (chair), Martha Cornwell (vice-chair), Mike Cichanowski, Brad Peacock and Tony Krulikowski. Also present were town administrator Paula Iken and Treasurer Melanie Dexter, Tree Warden David Mance III and, via Zoom. Alan Baker.

2. Conflict of Interest Statement

No one expressed a conflict of interest with any item on the agenda.

3. Announcements

On Feb 11th at 5:30pm at the elementary school there will be a town meeting regarding the proposed purchase of Shaftsbury Medical Associates Building on Rt. 7A in Shaftsbury.

4. Minutes

Mr. Cichanowski moved to approve the minutes for the Jan 13th meeting. Mr. Krulikowski seconded the motion, which passed 4-0-1.

5. Warrants

Check warrant #25, \$65,053.01. Mr. Cichanowski moved to approve the warrant. Mr. Krulikowski seconded the motion, which passed 5-0-0.

Payroll warrant #15, \$22,158.36. Mr. Cichanowski moved to approve the warrant. Mr. Krulikowski seconded the motion, which passed 5-0-0.

Payroll warrant #16, \$21,616.02. Mr. Cichanowski moved to approve the warrant. Mr. Krulikowski seconded the motion, which passed 5-0-0.

6. Public Comments

There were none.

7. Treasurers Report:

Ms. Dexter reported on the cash flow for January 2024 and a cash balance of \$1,195,944.79 as of January 27, 2025. Ms. Dexter warned that our bank is going to start charging fees again after a 2-year break. Ms. Dexter reminds people to file their homestead declaration every year for their property taxes.

8. Term lengths for Delinquent tax collector and Constables:

Mr. Cichanowski made a motion to change the length of the terms for the delinquent tax collector to 3 years and both constables to 2 years. Both are currently one year. Mr. Krulikowski seconded the motion, which passed 5-0-0.

9. Town meeting warning:

Ms. Cornwell made a motion to approve the warning for the March 3rd town meeting. Mr. Cichanowski seconded the motion, which passed 5-0-0.

10. Emerald ash borer update:

Tree warden Dave Mance III provided an update on the Emerald ash borer. There was a discussion about the town setting up an Emerald ash borer committee (EABC) to address the steep challenges the insect will present, especially regarding trees that have died or will die within town road rights of way. Rising awareness via Green-up day was discussed.

11. Mold in Cole Hall:

Town administrator Paula Iken provided an update on the mold situation in Cole Hall.

12. State highway milage certificate:

Mr. Cichanowski made a motion to approve the state highway milage certificate. Mr. Krulikowski seconded the motion, which passed 5-0-0.

12. State ethics liaison and designated complaint recipient:

Mr. Krulikowski motioned to appoint Paula Iken to be the designated complaint recipient and Mr. Cichanowski to be the state ethics liaison. Mr. Peacock seconded the motion which passed 5-0-0.

Mr. Cichanowski made a motion enter executive session. Mr. Krulikowski seconded the motion, which passed 5-0-0.

13. Meals on Wheels ride along for selectboard members.

14. Gravel hauling bid:

A&K Agri-services bid 9.75 per ton for gravel hauling from Wallingford crushed stone. The bid will go to the Road foreman for review.

Mr. Krulikowski will discuss the town meeting pot luck with Karen Mellinger.

Mr. Cichanowski moved enter executive session. Mr. Krulikowski seconded the motion, which passed 5-0-0.

The select board entered executive session at 7:05pm

The select board excited executive session at 8:23pm

12. Meeting adjourned:

Mr. Cichanowski moved to adjourn the meeting. Mr. Krulikowski seconded the motion, which passed 5-0-0 at 8:23 pm.