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Town of Shaftsbury

Municipal Offices at Cole Hall

Meeting Minutes

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Select Board – Meeting

Monday, February 3, 2025

In person at Cole Hall and remotely via Zoom

1. Call to Order: The meeting came to order at 6:00 p.m. Present were selectpersons Naomi Miller (chair), Martha

Cornwell (vice-chair), Mike Cichanowski, and Tony Krulikowski. Also present were town Administrator

Paula Iken, Treasurer Melanie Dexter, and Road Foreman Mike Yannotti.

2. Conflict of Interest Statement:

No one expressed a conflict of interest with any item on the agenda.

3. Minutes:

Ms. Miller offered amendments to the minutes. Ms. Cornwell moved to approve the amended minutes for

the Jan 27th meeting. Mr. Krulikowski seconded the motion, which passed 4-0-0.

4. Announcements:

This will be Martha Cornwell's final select board meeting. She will remain active in town matters and will remain the Shaftsbury representative to the BCRC.

On Feb 11th at 5:30pm at the elementary school there will be a town meeting regarding the proposed

purchase of Shaftsbury Medical Associates Building on Rt. 7A in Shaftsbury. Citizens must be present to vote.

5. Public Comments: There were none.

6. Warrants:

Check warrant #25021, \$15,506.93. Ms. Miller moved to approve the warrant. Mr. Cichanowski seconded

the motion, which passed 4-0-0.

Payroll warrant #7, \$31,653.01. Ms. Miller moved to approve the warrant. Mr. Cichanowski seconded

the motion, which passed 4-0-0.

7. Treasurers Report:

Ms. Dexter reported on the cash flow for January 2024 and a cash balance of \$1,085,317.39 as of January 31, 2025. Ms. Dexter reminds people to file their HS-122 homestead declaration every year for their property taxes.

8. Department of Public Works report:

The road crew is plowing and maintaining equipment as winter continues. Some small equipment breakdowns have occurred. Mr. Yannotti would like to bid a job to replace a bridge with grant funds at the corner of Rollin Road and Horton Hill Road in the spring.

Mr. Yannotti recommends the A&K Argiservices bid of \$9.75 per ton be accepted for the Wallingford Crushed Stone gravel hauling contract. Mr. Krulikowski motioned to accept the bid. Mr. Cichanowski seconded the bid which was approved 4-0-0.

9. Bennington Regional Planning Commission presentation:

Scott Grimm-Lyon presented the findings of a "Commercial sites - inventory and assessment" for the South Shaftsbury area. The study was largely focused on the village center district.

10. Community Center Development Committee:

Ben Benedict of the Community Center Development Committee (CCDC) presented the board with concerns about the cost of a new vault at the potential new town office site. He states: "I feel it is the responsibility of the committee to identify all the possible sources of expenses." Grants will be explored to cover this expense. Ms. Cornwell described the research the CCDC is conducting into what the state requires the town to keep as a physical document versus a digital record. Town Clerk Marlene Hall expressed concerns regarding the vault. Ms. Miller noted that due to mold problems we will require a new vault regardless of the future location of the town offices. Mr. Cichanowski moved enter executive session. Mr. Krulikowski seconded the motion, which passed 4-0-0.

The select board entered executive session at 7:16pm

The select board exited executive session at 8:52pm

11. Meeting adjourned:

Mr. Cichanowski moved to adjourn the meeting. Mr. Krulikowski seconded the motion, which passed 4-0-0 at 8:52 pm.