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Town of Shaftsbury

Municipal Offices at Cole Hall

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Meeting Minutes

Town of Shaftsbury Select Board Meeting

Date of Meeting: Monday, December 1, 2025, at 6:00 PM, in person at Cole Hall and remotely via Zoom.

1. Call to Order

Ms. Kearl called the meeting to order at 6:00 PM. Present were selectpersons Zoe Contros Kearl (Chair), Naomi Miller (Vice-Chair), Tony Krulikowski, Michael Cichanowski, and Brad Peacock (via Zoom). Also present were Town Administrator Paula Iken and Treasurer Melanie Dexter.

2. Conflict of Interest Statement

There were no conflicts of interest with any item on the agenda.

3. Minutes

Outstanding minutes for the October 20, 2025 and November 3, 2025 Select Board meetings were reviewed were approved.

4. Announcements and Updates

Ms. Iken announced that a special Select Board meeting will be held next Monday for the Dufresne Group to present the 60% Sewer Feasibility Study Report. Wiring for the new town building is underway. Walls, mudding, painting, and floors will follow. The Holiday Tractor Parade was a major success with approximately 30 floats, three fire trucks, a sheriff vehicle, and several hundred attendees.

5. Warrants

Ms. Kearl reviewed the following warrants, which were approved unanimously:

- Check Warrant Report #26013: \$96,553.38
- Education Tax Warrant TX25: \$4,641,272.86
- Property Tax Refund Warrant RF25
- Payroll Warrant PRW05: \$22,939.71
- Community Appropriations Warrant #26014: \$39,350
- Water Infrastructure Bond Payment Warrant #26012: \$14,060.60
- Payroll Warrant PR11: \$21,496.61

6. Public Comments

No public comments.

7. Treasurer's Report

Ms. Dexter reviewed December tax refunds, delinquent taxes, November cash flow, and upcoming water billing.

8. DPW Report

No formal report. Ms. Iken stated that the DPW is preparing for winter operations.

9. Community Appropriation Request – Turning Point

To be reviewed at the next meeting.

10. PFAS Letter to the State

Ms. Iken read a draft of the letter requesting medical monitoring, funding, and remediation parity with Bennington and will leave an updated draft at Cole Hall, for Shaftsbury citizens to sign. The final letter will be signed at the first January Selectboard meeting.

11. Adjournment

Ms. Kears adjourned the meeting at approximately 7:00 PM.