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Town of Shaftsbury

Municipal Offices

Special Meeting

PO Box 409
677 Vermont RTE 7A
Shaftsbury, VT
05262-0409
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Select Board

1. Call to Order

The meeting was called to order on Thursday, August 13, 2026, at 5:00 PM at the Town Offices at 677 VT Rte. 7A and on Zoom. Present were Select Board members Zoe Kearl (Chair), Naomi Miller (Vice-Chair), Mike Cichanowski, and Marlene Hall. Also present was Zoning Administrator and Assistant Town Clerk, Carlyn Mickle.

2. Conflict of Interest Statement

There were no conflicts of interest with items on the agenda. Ms. Hall said she would have a conflict during executive session and would recuse herself at that time.

3. Public Comments

There were no public comments.

4. Executive Session

Ms. Kearl asked for a motion to enter executive session. Ms. Miller moved. Mr. Cichanowski seconded. Motion approved 4-0-0 and the board entered executive session at 5:01 PM.

The board came out of executive session. Ms. Kearl noted that that Ms. Hall had recused herself during a candidate interview with the Zoning Administrator and Assistant Town Clerk, Carlyn Mickle with whom Ms. Hall liaisons as Town Clerk. Ms. Kearl continued that the interview went well and asked for a vote to offer Ms. Mickle the role of Town Administrator. Ms. Miller moved. Mr. Cichanowski seconded. The vote was approved 3-0-0. Ms. Hall, although recused, was in favor of the offer. A timeline for the offer to be ready was established as by end of day on Tuesday, August 18, 2026, barring any needed changes to the job description.

5. Adjournment

Ms. Kearl called for a motion to adjourn. Ms. Miller moved. Mr. Cichanowski seconded. Motion passed 4-0-0 and the meeting was adjourned at 5:18 PM.