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Town of Shaftsbury

Municipal Offices

Special Meeting

PO Box 409
677 Vermont RTE 7A
Shaftsbury, VT
05262-0409
(802) 442-4038

Select Board

1. Call to Order

The meeting was called to order on Wednesday, September 16, 2026, at 6:03 PM at the Town Offices at 677 VT Rte. 7A and on Zoom. Present were Select Board members Zoe Kearl (Chair) via Zoom, Mike Cichanowski, and Marlene Hall. Also present was Town Administrator Carlyn Mickle.

2. Conflict of Interest Statement

There were no conflicts of interest with items on the agenda.

3. Public Comments

There were no public comments.

4. Emerald Ash Borer Bid Opening

Ms. Kearl said that the special meeting was scheduled to reopen bids on the Emerald Ash Borer project. During review of the Town purchasing policy, it came to light that during the unexpected transfer from DPW Foreman Mike Yannotti to Interim DPW Foreman Tim Gulley a step in the RFP process was skipped. Due to this, bidding on this project is being reopened for 2 weeks. This will be posted on the Town website, Facebook page, and other media. The Town will also contact local contractors with whom it has existing relationships. This is in accordance with the Town's purchasing policy. Any bids in addition to the 2 already submitted are due by Wednesday, September 30, 2026. The Town will work with the DPW to schedule requisite site visits and meetings for all additional bidders. All bids will be opened at the Select Board meeting on Monday, October 5, 2026. Ms. Kearl asked if there were any questions. There were none.

5. Adjournment

Mr. Cichanowski called for a motion to adjourn. Ms. Hall moved. Ms. Kearl seconded. Motion to adjourn passed 3-0-0.