

Town of Shaftsbury  
Special Meeting  
Monday, January 24, 2011  
Minutes

**Attending: Board Members:** Lon McClintock, Bill Pennebaker, Karen Mellinger, Craig Bruder; Margy Becker, Town Administrator; Larry Johnson, Lister; Rob Woolmington, Esq. – Town Attorney; **Board members absent:** Cinda Morse

**1. Call to Order**

Lon McClintock called the meeting to order at 5:00pm.

**2. Executive Session:**

The Chairman made the motion to enter executive session at 5:00PM in the presence of the Town's Attorney and Larry Johnson, Lister in order to discuss a legal matter. Bill Pennebaker seconded. The motion carried. The Board exited executive session at 6PM.

**3. Proposed 2012 Budget Adjustment**

Craig Bruder joined the meeting at 6:00PM.

**Karen Mellinger made the motion to reduce the budgeted transfer to the Cole Hall Reserve Fund by \$2,500 from 18,000 to \$15,500 to account for the omission of the \$2,500 budgeted transfer to the Audit Reserve Fund from the excel spreadsheet totals for Transfers to Reserves. Craig Bruder seconded. The motion carried. The budgeted total for Transfers to Reserves remains \$99,000.**

**4. Tax Appeals**

The Board discussed the status of tax appeals as a result of the 2010 Reappraisal.

**Craig Bruder made the motion to authorize the Town Attorney to acknowledge in writing the procedural error in the BCA Serrao hearing process and to move that the Court roll back Mr. Serrao's taxes to their FY10 amount. Bill Pennebaker seconded. The motion carried 4-0.**

**5. 2011 Town Meeting Warning**

**Karen Mellinger made the motion to approve the March 2011 Town Meeting Warning with amendments. Bill Pennebaker seconded. The motion carried.**

**6. Warrants**

CHECK WARRANT #29 IN THE AMOUNT OF \$22,545.21.

**Karen Mellinger made the motion to approve Check Warrant 29 in the amount of \$22,545.21. Craig Bruder seconded. The motion carried.**

RETIREMENT WARRANT #29R IN THE AMOUNT OF \$122.27.

**Karen Mellinger made the motion to approve Retirement Warrant 29R for VMERS DC in the amount of \$122.27. Bill Pennebaker seconded. The motion carried.**

PAYROLL WARRANT #29 IN THE AMOUNT OF \$9,587.76.

**Craig Bruder made the motion to approve payroll warrant #29 in the amount of \$9,587.76. Karen Mellinger seconded. The motion carried.**

PAYROLL ADJUSTMENT RETROACTIVE TO DEC. 31 – Reconciliation of FICA payments on 2010 disability payments.

**Karen Mellinger made the motion to approve the payroll adjustment of \$48.23. Craig Bruder seconded. The motion carried.**

## **6. Adjournment**

Bill Pennebaker made the motion to adjourn at 6:50PM. The motion was seconded and carried unanimously.

Submitted by,

Margy Becker