

Shaftsbury Development Review Board
Shaftsbury Town Hall
61 Buck Hill Rd
October 16th, 2013 Minutes

Members present: Tom Huncharek, David Mance, Mitchell Race, Chris Ponessi(Vice Chair), Jay Palmer(Alternate), Michael Biddy(Alternate).

Members Absent: Megan Donckers(Chair)

Others Present: Tyler Yandow(ZA)

1. Call to order

Chris Ponessi called the meeting to order at 7:05 and established that a quorum was in place

2. Conflict of interest

Chris Ponessi and David Mance declared a conflict of interest with item 4 on the agenda, application #13-9420.

3. Sign In Sheets

Chris Ponessi signed the sign in sheet as he was presenting for application #13-9420

At this point the Vice Chair asked for and was granted a change to the Agenda. Taking up agenda Item 6, Application #13-9396 - Dave Spurr asked for a continuation of this application as he was waiting for some more documentation from the State. This was continued to 11/20/13, giving time for the State's response.

David Mance and Chris Ponessi recused themselves from the table. Jay Palmer and Michael Biddy joined the Board. Mitchell Race was chosen Chair.

4. Application #13-9420 – Applicant: Tillerman, INC. Preliminary Plat review for a 2 Lot subdivision. Location: 547 Lower East Road, Shaftsbury VT. Tax Map# 18-02021.2

Chris Ponessi presented the preliminary Plat. The DRB members then went through the Subdivision regulations 5.04 and 5.05 by item. After reviewing the regulations Tom Huncharek motioned to close the hearing. Jay Palmer 2nd. Motion carried 4-0. After minimal conversation Tom Huncharek motion to approve the Preliminary Plat and Jay Palmer seconded. There was no discussion and the motion approved 4-0

Mitchell Race opened the hearing for Application #13-9420 - Applicant: Tillerman, INC. Final Plat review for a 2 Lot subdivision. Location: 547 Lower East Road, Shaftsbury VT. Tax Map# 18-02021.2

Chris Ponessi presented the Final Plat. The DRB members then went through the Subdivision regulations 5.06 and 5.07 by item. After reviewing 5.06 Tom Huncharek motioned to close the hearing. Jay Palmer 2nd. The motion carried 4-0

Chris and Dave re-joined the board.

- 6. Public Comment – no public comment**
- 7. Other Business – Mitchell Race relayed to the board that the appt policy for DRB and PC will hold it's 2nd reading on 10/21 at the regular Select Board meeting. He also asked about the board members thoughts on a Constable with police authority. Discussion ensued with some members worried that the policing will continue to grow and become much larger than the Sheriffs contract is today.**
- 8. Deliberative session – Tom Huncharek motioned to enter deliberative session at 8PM. Jay Palmer seconded. Motion approved 4-0.**

After returning to the meeting, Mike Bidy motioned to conditionally approve Final plat review for Application #13-9420 and Tom Huncharek seconded. The motion passed 4-0. The following conditions were discussed and agreed upon for the Final Plat to be approved.

- Change Permit Information to correct permit number and WW numbers.**
- 2nd Permit 'box' needs to be removed from the plat**
- Update plat to include 'flare' for driveway on Lot B.**
- Correct legend for well shield.**

There was no discussion and the motion approved 4-0

Adjourned – 8:23 pm