

SHAFTSBURY SELECTBOARD
REGULAR MEETING
November 1, 2010
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Karen Mellinger, Bill Pennebaker, Craig Bruder, Cinda Morse; Town Officials: Margy Becker, Town Administrator; Barth VanderEls, Health Officer; Larry Johnson, Lister; Joe Vadakin, Fire Chief.

1. Call to Order

Chairman McClintock called the meeting to order at 7:05pm.

2. Announcements

Chair McClintock asked for a moment of silence for Angie Abbatello who gave her time and commitment to the Town of Shaftsbury for many years.

Lon McClintock reminded everyone to vote on Tuesday.

Karen Mellinger announced the awarding of the Recreation Grant in the amount of \$6,000 for Cleveland Park and thanked the Rec Committee, Alice Miller, the Lions Club, Traci Galle, Dick Lyons, and Doug Crossman.

3. Conflict of Interest Statement

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict noted for the record.

4. Public Comments

No comments made.

4a. Town Health Officer

Barth VanderEls informed the Board that he had contacted the owner of the property in question advising him that a Hearing before the Board of Health will be scheduled on November 15, if the problem is not abated. Prior letters were undeliverable to the property owner by mail. The Health Officer signed a Notice of Intent to Issue a Health Order. The Sheriff will serve the Notice of Intent, since the property owner's work location is now known. A draft Health Order will be prepared for Lon McClintock to sign after the public hearing on November 15th, if necessary.

It was noted for the record the Selectboard issues Health Orders after the hearing has been held, per Town Health Officer guidelines. **Karen Mellinger made the motion to rescind her October 18 Motion to issue a health order. Craig Bruder seconded. Motion carried 5-0.**

5. Bid Award – Buck Hill Fire Station roof Repairs

Six bids were received for the repairs for the fire station:

Vermont Roofing ---- \$5,040 with insurance certificate

Bear Construction --- \$4,400 with insurance certificate

Palladian Builders-----\$3,900 with insurance certificate

Schaeffer Construction--- --\$4,350 with insurance certificate

Doxsee Roofing ----- \$8,933 with insurance certificate

Pro Builder Const. ----- \$6,625 with insurance certificate

Fire Chief Joe Vadakin will review the bids to see that they meet all qualifications.

Craig Bruder made the motion to approve the low bid that meets bid specifications. Bill Pennebaker seconded. Motion carried unanimously.

6. Cemetery Committee Appointment

The Board agreed to nominate Bill Hardy and Ellie Hyjek for Cemetery Committee. Margy Becker will send a letter to the nominees.

7. Shaftsbury Garden Club – Status of 2011 Appropriation

The Shaftsbury Garden Club is planning to disband and requested that the \$350 appropriation not be sent to the club.

Karen Mellinger made the motion to accept the request not to send the appropriation. Bill Pennebaker seconded. Motion carried unanimously.

8. Municipal Grants Update

The 2010 Sidewalk Grant from the state was accepted with a two year grant period. Further discussion was tabled until November 8th.

The Energy Block Grant Status for Cole Hall's weather stripping, doors, and windows should be completed by the end of November. One bid was received for the boiler controls, a new ad was placed, and further discussion was tabled until Nov. 8th.

9. Lister's Budget Adjustment FY11

The Board reviewed the proposed Lister's budget. Lister Larry Johnson and the Selectboard agreed that Ed Clodfelter's \$10,000 expense for grand list maintenance should be posted as an expense under Professional Services in the Reappraisal Fund. The Board discussed the budget further; Larry Johnson will meet with the District Advisor and meet again with the Select Board.

10. Budget Work Session

A proposed schedule was discussed. It was noted the TAM Transfer Station Contract renews in 2012. A decision on Health Insurance is needed by the end on November. The Board may consider a different cost sharing arrangement. No decision will be made on audits until after the workshop on November 16. The Selectboard will meet every Monday at 6pm until the budget is complete. Chair Lon McClintock will meet with Alice Miller to discuss any reductions in revenues from the State in the future.

11. Town Administrator Report

Margy Becker reported that she is working on grant closures, future projects for back roads for next year, and maintenance work to Cole Hall, Fire Station (roof bids) and Parks. The solid waste quarterly report was submitted. Margy stated that she is comfortable with progress on the budget so far.

12. Other Business

Bill Pennebaker reported on firewall settings being fixed for the Town website and that providers have been switched for the website saving \$20 a month.

13. Approval of Minutes

Cinda Morse made the motion to approve the minutes for October 4th with changes on page one, delete the "s" on Billows; on page 2 change "removal on" to "removal of". Craig Bruder seconded. Motion carried unanimously.

Bill Pennebaker made the motion to approve minutes of October 6th with change that notes Craig Bruder was absent and not in attendance. Karen Mellinger seconded. Motion carried unanimously.

Craig Bruder made the motion to approve minutes for October 13th with changes to item #4 delete "to" after concern. Cinda Morse seconded. Motion carried unanimously.

Craig Bruder made the motion to approve minutes for October 18th with changes to item #5 change Ruegue to Ruege; page 4 under Other Business change Serraro to Serrao amount to \$2000 and add 'for preliminary review and evaluation of case'; page 3 item #8 capitalize APAS; add "Barlow at VLCT was consulted, Barlow said use of funds depended on what voters approved." Cinda Morse seconded. Motion carried unanimously.

14. Approval of Warrants

CHECK WARRANT #W16 IN THE AMOUNT OF \$10,585.92.

Cinda Morse made the motion to approve check warrant #W16 in the amount of \$10,585.92. Craig Bruder seconded. Motion carried unanimously.

PAYROLL WARRANT PR#16 IN THE AMOUNT OF \$6,929.27.

Cinda Morse made the motion to approve payroll warrant PR#16 in the amount of \$6,929.27. Karen Mellinger seconded. Motion carried unanimously.

CHECK WARRANT #W17 IN THE AMOUNT OF \$239,490.11.

Cinda Morse made the motion to approve check warrant #W17 in the amount of \$239,490.11. . Karen Mellinger seconded. Motion carried unanimously.

RETIREMENT WARRANT #W17R IN THE AMOUNT OF \$129.36.

Cinda Morse made the motion to approve retirement warrant #W17R in the amount of \$129.36. Craig Bruder seconded. Motion carried unanimously.

PAYROLL WARRANT PR#17 IN THE AMOUNT OF \$8,696.35.

Craig Bruder made the motion to approve payroll warrant PR#17 in the amount of \$8,696.35. Cinda Morse seconded. Motion carried unanimously.

15. Adjournment

Cinda Morse made the motion to adjourn at 9:00pm. Bill Pennebaker seconded. Motion carried unanimously.

Submitted by
Carol MacLean