

**TOWN OF SHAFTSBURY**  
**SPECIAL MEETING – FY18 BUDGET**  
**DRAFT**  
**SELECTBOARD MEETING**  
**6:30PM**  
**MONDAY, NOVEMBER 7, 2016**  
**COLE HALL 61 BUCK HILL ROAD SHAFTSBURY**

**Select Board Members Present: Tim Scoggins, Mitch Race, Tony Krulikowski, Art Whitman, Ken Harrington**

**Others: David Kiernan TA, Chris Williams, Tom Huncharek, Deana Rugge, Walter Merritt, Jerry Mattison, Joe Vadakin**

1. Call to Order

Tim Scoggins calls the meeting to Order at 6:30PM

2. Conflict of Interest Statement

None

3. **Planning Commission**

Chris Williams stated that no change was needed in the FY18 budget. He did remind that the Planning Commission is in need of members.

4. **Development Review Board**

Tom Huncharek is Chair of the DRB. He also stated that there was no need to alter budget for FY18. The DRB is also in need of members.

5. **Parks and Recreation**

Deana Rugge is the Chair of the Recreation Committee. The budget for FY18 has been significantly reduced. Park Maintenance will now be performed by the Public Works Department. FY17 improvements included a new water well and filtration system at Howard Park and a new playground area at Cleveland Park. During FY18 it is planned to add a new playground area at Howard Park and add equipment to the playground at Cleveland Park.

Art Whitman presented a plaque to Walter Merritt honoring his 13 years of service to the Shaftsbury Parks and Community. The Board wished him well on his retirement to Georgia.

6. **Emergency Management**

**Fire Warden**

Jerry Mattison reminded the Board to keep up on ICS standard training. The budget for both areas will remain the same. More NOMEX firefighting gear will be bought for the wildland fire crew

7. **Fire Department**

Chief Joe Vadakin represented the Fire Department. The overall budget will remain the same for FY18. Funds will be moved from equipment to firehouse maintenance so that windows can be replaced at the Buck Hill firehouse. The windows are in poor condition and this will be a two year plan to replace them. Chief Vadakin stated that firefighter equipment, turnout gear, has been improved over the last two years so they will not need as much and the funds can go firehouse maintenance.

Both the Fire Chief and TA have worked on a Fire Truck replacement schedule. The goal is to separate the purchase timing so that trucks can be bought with reserve funds and no borrowing. Two of the current trucks were bought in the same year. No increase in reserve fund this year. Planned increase for next year as more of the current debt is paid off.

8. **Highways –Public Works**

The TA provided a review as the Foreman had been out snow plowing the preceding night and day.

The most significant change is in Administration, adding a 6<sup>th</sup> employee to Public Works. The cost of this employee is partially offset by the elimination of the Parks employee, and the Assistant Water Superintendent. Public Works will now maintain the Parks and two current employees are being trained and certified to become the Water Department staff.

9. **Cemetery**

Cemetery expenses increase 43%. This is due to the Town being required to take over Grandview Cemetery and a small abandoned cemetery in Shaftsbury Hollow. These are offset by projected increased revenues projected for FY18.

**10. Town Clerk**

Judy Stratton is retiring after 35 years. On her recommendation the Board is looking to change to a salary instead of the current fee based model. The salary would be voted on at Town meeting in the same way as the vote for the Treasurers compensation. The salary would be offset by the fees that would be collected.

The Board also discussed the question of medical insurance for both the Clerk position and any other new full time position. It was decided some clarification was needed from VLCT.

Motion to Adjourn at 840PM by Tim Scoggins, Seconded by Art Krulikowski. Motion carried 5-0-0

