

**Town of Shaftsbury
Selectboard Regular Meeting
Monday, February 3, 2014**

Members Present: Karen Mellinger, Ken Harrington, Tim Scoggins
Members Absent: Carl Korman, Mitch Race
Staff Present: Margy Becker, Town Administrator; Ron Jennings, Highway Crew; Jay Palmer, Tony Krulikowski (Selectboard candidate)

1. Call to Order

The Chair called the meeting to order at 6:30PM;

2. Approval of Minutes

MOTION by Ken Harrington to approve the minutes of January 20, 2014 with changes noted. Tim Scoggins 2nd. MOTION carried 3-0-0.

MOTION by Ken Harrington to approve the minutes of January 27, 2014 with changes noted. Tim Scoggins 2nd. MOTION carried 3-0-0.

3. Approval of Warrants

MOTION by Ken Harrington to approve RETIREMENT WARRANT PR15R in the amount of \$71.14. Tim Scoggins 2nd. MOTION carried 3-0-0.

MOTION by Ken Harrington to approve PAYROLL WARRANT PR15 in the amount of \$21,247.23. Tim Scoggins 2nd. MOTION carried 3-0-0.

MOTION by Tim Scoggins to approve PAYROLL WARRANT PR16 in the amount of \$18,868.33. Ken Harrington 2nd. MOTION carried 3-0-0.

MOTION by Tim Scoggins to approve RETIREMENT WARRANT PR16R in the amount of \$95.95. Ken Harrington 2nd. MOTION carried 3-0-0.

MOTION BY Ken Harrington to approve CHECK WARRANT #22 in the amount of \$19,093.12. Invoices in excess of \$1,000 include \$2,291.27 in salt; \$14,297.05 in winter sand, stone, and gravel.

Ken Harrington inquired why shoulder stone at \$13.00/ton was used. Ron Jennings replied conditions were too wet for the economy gravel. Ken Harrington noted economy gravel should be put down in dry conditions.

4. Conflict of Interest Statement

There was no conflict of interest statement.

5. Announcements

Tim Scoggins announced postponement of Safe Routes to School walk to Wednesday, Feb. 12th.

6. Public Comments

There were none.

7. Town Officer Vacancies – Status

Karen Mellinger announced the expiring terms on the Planning Commission (Chris Williams) and Development Review Board (Mitch Race). Mitch Race has announced he is not seeking reappointment. There are other town officer positions which expire in March annually. The list is posted on the website and at locations in Town. The announcement of expiring terms will appear in the Bennington Banner on Tuesday, Feb. 4th. Selectboard interviews of interested candidates will occur at the next Selectboard meeting on Tuesday, February 18th.

8. VT Health Exchange – Enrollment Changes

Margy Becker announced the Town may offer only 2 plans and will enroll directly with Blue Cross Blue Shield. This is because the small business payment option is not working on the Exchange.

MOTION by Ken Harrington that the Town offer the Blue Cross Blue Shield non-standard Gold Blue For You and the standard Platinum plans. Tim Scoggins 2nd. The MOTION carried 3-0-0.

9. KAS, Inc. Sidewalk Design Services Contract – Amendment #1

Karen Mellinger noted the contract amendment had been planned for in the budget for the supplemental grant. The amendment amount of \$5,753 will boost the amount of the design services contract to \$30,112. Additional design services are needed to incorporate lighting, elements of a traffic calming plan such as signage, and a potential construction easement.

MOTION by Ken Harrington to approve the amendment to the KAS, Inc. Design Services Contract in the amount of \$5,753. Tim Scoggins 2nd for discussion.

Tim Scoggins commented that the VTRANS Traffic Committee had made it clear at the time the 25MPH speed limit was granted that a traffic survey would be required to justify installation of speed radar feedback signs. Karen Mellinger suggested the Board approve the contract amendment to enable KAS, Inc. to proceed with design and right-of-way review. VTRANS may require a traffic study or it may not. **The MOTION carried 3-0-0.**

10. Winter Highway Budget Status

Selectmen briefly reviewed a budget status report dated 1/31/14, which does not reflect check or payroll warrants approved earlier in the meeting. Margy Becker noted her biggest concern was that 85% of the gravel budget was already expended. The winter sand budget is in good

shape; the salt budget is very tight. The supply of salt is also limited now. At the February 18 meeting a full reconciliation of the overtime budget will also be made available in addition to cash flow projections.

It was noted that the road crew is continuing to evaluate a used commercial grade sidewalk plow for potential purchase for approximately \$4,000. Brief discussions focused on the need to continue to evaluate the need for replacement of the roadside mower. Margy Becker said she would have to publish a request for roadside mowing bids in late February or early March, if that is the direction the Selectboard agrees to take.

11. New VTRANS Roads and Bridge Standards (2013)

Selectboard members reviewed and discussed the proposed standards, which towns and cities across the state are being encouraged to adopt in order to preserve maximum FEMA and VTRANS grants-in-aid. It was acknowledged there will be budget impacts of the new standards. Margy Becker will inquire what is meant by “substantially reconstructed”. The standards will be discussed and acted on at the next meeting, when a full board is expected to be available.

12. Annual Certificate of Mileage

Ken Harrington made the MOTION to approve the certificate of highway mileage and to submit to the VTRANS. Tim Scoggins 2nd. MOTION carried 3-0-0.

Mileage totals are as follows: TOTAL MILES – 86.279; Class 2 miles 19.99; Class 3 miles 50.44; Class 4 miles 1.7; mapped legal trail miles .8 miles. There were no changes to mileages as compared to the prior year.

13. PCB Oil Removal

MOTION by Ken Harrington to approve the Clean Harbors proposal for removal of PCB oil and tank cleaning in the amount of \$7,129.50. Tim Scoggins 2nd for discussion.

Tim Scoggins noted that ENPRO’s proposal, though in the range of \$10,000, guarantees the disposal of the tank. After some discussion it was agreed that Clean Harbors will be contacted for assurance that the tank will be clean enough to recycle.

Tim Scoggins made the MOTION to amend the original motion to add “on the condition that Clean Harbors guarantee the tank is clean enough to be recycled”. Ken Harrington 2nd. MOTION to amend the original motion carried 3-0-0.

ACTION on original MOTION: MOTION carried 3-0-0.

14. Town Meeting Preparations

Karen Mellinger said the Board would make its final preparations for town meeting at the February 18th meeting. Members should be prepared to review Australian Ballot informational materials and the power point presentation on the budget. The Board will decide on when to

hold an informational meeting.

15. Administrator's Report

Margy Becker announced she will be focusing on health plan enrollment and changes pending in the Household Hazardous Waste Day format. Paints are to be diverted for recycling in Spring collection.

16. Other Business

Ken Harrington reported he had received a call from a resident on Sunday morning saying North Road was 'glare ice'. He inquired as to the process for assessing roads and calling out the crew. Margy Becker said the foreman is out driving the roads even on the weekend; Calls from residents are helpful. And the State Police provide information on road conditions as well.

17. Adjournment

MOTION to adjourn at 8:40PM by Ken Harrington. Tim Scoggins 2nd. MOTION carried unanimously.

Submitted by Margy Becker