

MINUTES OF SHAFTSBURY SELECT BOARD
JUNE 22, 2009
COLE HALL
SHAFTSBURY, VT

Board Members Present: Lon McClintock (Chair); Wynn Metcalfe, Bill Pennebaker, Karen Mellinger, Cinda Morse; **Staff present:** Margy Becker, Town Administrator, **Elected Officials present:** Henri Billow, Treasurer, _____? Lister?;

1. Call to Order

Chairman McClintock called the meeting to order at 7:00PM.

2. Conflict of Interest Statement:

Chairman McClintock asked if any Board member has a conflict of interest with any topic on tonight's agenda. None did.

3. Public Comments: There were none.

4. Reimbursement of Treasurer for Town Administrator Duties:

Chairman McClintock informed the Board that in keeping with prior authorization, Treasurer Henri Billow had submitted a reimbursement request for 44 hours at \$15.00 per hour for her time during the period when the position of town Administrator was vacant.

5. Approval of Tax Anticipation Note:

Treasurer Henri Billow asked the Selectboard to approve a tax anticipation note with Chittenden Bank for \$450,000 at a rate of 1.85%.

Chairman McClintock made the motion to approve the Tax Anticipation Note with Chittenden Bank in the amount of \$450,000 at a rate of 1.85% in anticipation of collection of taxes for the 2009-10 fiscal year. The motion was seconded by Cinda Morse. The motion carried.

The Resolution and Note were signed by the Board.

6. Warrants:

The following warrants were presented for Selectboard approval by the Town Treasurer:

Retirement Warrant #48R in the amount of \$105.80.

Cinda Morse made the motion, which Bill Pennebaker seconded, to pay Retirement Warrant # 48R. The motion carried 5-0.

Transfer Warrants in the amount of \$19,583.49.

Cinda Morse made the motion, which Bill Pennebaker seconded, to pay the Transfer Warrants. The motion carried 5-0.

AP Warrant #49 in the amount of \$19,980.80.

Cinda Morse made the motion to pay AP Warrant #49. Bill Pennebaker seconded. The motion carried.

Payroll Warrant #51 in the amount of \$6,404.17.

Bill Pennebaker made the motion to approve payroll warrant #51. Cinda Morse seconded. The motion carried.

7. Selectboard Retreat:

After some discussion the Selectboard agreed to schedule a Selectboard retreat for mid-July. The objective, as suggested by Chairman McClintock, will be to meet informally and discuss ways the Board could be more productive. Chairman McClintock pointed out the timing of such a retreat is opportune, given a new Town Administrator is now on board. The meeting will be warned as a public meeting, yet with no agenda.

8. Other Business:

8.1. Wynn Metcalfe informed the Selectboard that there is a cemetery lot in the Village that could be sold back to the Town at cost for \$166.00.

Cinda Morse made the motion to purchase said cemetery lot for \$166.00. Karen Mellinger seconded. The motion carried.

8.2. Wynn Metcalfe suggested the Board send a letter of appreciation to Fire Chief Joe Vadakin. Chief Vadakin had reported to the Selectboard meeting on June 15th to conduct regular Fire Department business after just having just experienced a great personal loss. He conducted himself in the most professional manner. The Board unanimously agreed to do send the letter, and thanked Mr. Metcalfe for his insight.

8.3. Karen Mellinger gave a brief progress report on **Recreation Committee grant activities**, noting that members of the Youth Conservation Corps will arrive in Shaftsbury on the first week of July to begin rehabilitation of the Linda Tilgner Memorial Nature Trail at Howard Park. The YCC youth will appear at the July 6th Selectboard meeting.

The Selectboard signed the Memorandum of Understanding with the YCC.

8.4. Bill Pennebaker provided his status report on landfill activities, noting the Town had proceeded with the purchase of the new blower. The old blower will be returned to Ametek for evaluation under warranty. Methane levels in monitoring wells were under .9% - which is a very satisfactory reading.

8.5. Bill Pennebaker also said the Fairpoint Maple Hill Road project could proceed, as an arrangement has made for installation of guard rail. Fairpoint will assist with the installation. **The Selectboard signed the Fairpoint Petition and Order.**

8.6. The Board briefly discussed Road Crew activities on Hidden Valley Road. Wynn Metcalfe volunteered to provide training to the crew on best practices for pruning and de-limbing.

9. Minutes:

Approval of the June 15th minutes was tabled.

10. Executive Session:

Chairman McClintock made the motion at 7:40PM to enter Executive Session to discuss a personnel matter. Cinda Morse seconded. The motion carried. The Board exited Executive Session at 8:00PM.

Cinda Morse made the motion to approve the liaison appointments as revised. Karen Mellinger seconded. The motion carried unanimously.

11. Adjournment:

Chairman McClintock made the motion to adjourn at 8:15PM. The motion was seconded and carried unanimously.

Respectfully submitted,
Margy Becker